

REGULAR TOWN BOARD MEETING, March 16, 2016

The regular meeting of the Town Board of the Town of St. Croix Falls was called to order by Chairman James Beistle at 6:00 p.m. on Wednesday, March 16, 2016, at the Town Hall. Proper notice was given as the agenda was posted at the Town Hall and on the Town's website on March 11, 2016; and the amended agenda was posted at the Town Hall and on the Town's website on March 15, 2016. The Pledge of Allegiance was said. Present by roll call were Chairman James Beistle, supervisors Frank Behning, Mike Dorsey, Sharon Kelly and Gary Koecher. Also present were town treasurer Maxine Spiess, town clerk Janet Krueger, zoning administrator James Alt, public works employee Joe Hein and legal counsel Gary Bakke. Others present were Rhett Werner and John Werner. Dorsey/Koecher **moved** to adopt the agenda; **motion carried**. Koecher/Dorsey **moved** to approve the meeting minutes as printed for the February 17, 2016, town board meeting; **motion carried**.

No public comment was had.

Ms. Spiess presented the treasurer's report. Receipts for the period ending February 29, 2016, amounted to \$249,786.80; cash balance on February 29, 2016, was \$416,600.37. Koecher/Kelly **moved** to receive the treasurer's report; **motion carried**. Mr. Hein presented the highway report. Ms. Krueger presented the clerk's report. Kelly/Koecher **moved** to approve payment of vouchers 16-052 through 16-083 amounting to \$20,120.55; **motion carried** on a unanimous roll-call vote, 5-0. The 2016 year-to-date budget summaries were reviewed. Mr. Alt presented the zoning administrator report and informed the Board there is a potential special exception for the April plan commission meeting and approval will be on the April Town Board agenda. Mr. Alt also stated a memo had been received from the Polk County Department of Land Information stating due to legislative changes since the zoning ordinance rewrite started, the county will be pursuing two standalone ordinances, one for zoning and one for shoreland. The building inspection report was reviewed. No supervisor reports were given. Mr. Beistle presented the chair's report. Mr. Beistle stated he had attended the Spring WTA Workshop held on February 20, 2016. At the workshop a question was raised as to whether contracted fire department chiefs should be given the Oath of Office in the municipality the fire department is contracted with.

New Business: Mr. Alt presented a request from Rhett and John Werner to rezone a portion of their property from Transitional to Residential. Discussion ensued. Behning/Koecher **moved** to adopt Resolution 16-05 approving a change in the Town of St. Croix Falls zoning map; **motion carried** on a unanimous roll-call vote, 5-0.

Resolution 16-05

A RESOLUTION APPROVING A CHANGE IN THE  
TOWN OF ST. CROIX FALLS ZONING MAP

WHEREAS, John C. Werner and Rhett C. Werner, owners of real property in the Town of St. Croix Falls, have requested a change in the Town's zoning map for a portion of their property identified as 044-00618-0000 located in the NE ¼, NW ¼, Section 25 in the Town of St. Croix Falls, and

WHEREAS, the Plan Commission of the Town of St. Croix Falls after reviewing the change request and approving the same at a plan commission meeting on March 9, 2016, recommends to the Town Board to concur in this decision and petition the Polk County Board of Supervisors to approve the requested change.

THEREFORE BE IT RESOLVED that the Town Board of the Town of St. Croix Falls, Polk County, Wisconsin, requests the Polk County Board of Supervisors to change the Towns zoning map as follows:  
From TRANSITIONAL to RESIDENTIAL parcel #044-00618-0000 located in the NE ¼ of NW ¼, Section 25, T34N, R18W, commencing at the Northwest Corner of said Section 25; thence N.89°32'37"E., along the north line of said Section 25, 2631.95 feet to the North ¼ Corner of said Section 25; thence S.00°09'25"W., along the east line of said Government Lot 3, 1229.91 feet to the Northeast Corner of Lot 1, C.S.M. No. 1446, Vol. 7, Pg. 23; thence N.89°33'34"W., along the north line of said Lot 1, 183.49 feet to the point of beginning; thence continue, N.89°33'34"W., 383.55 feet; thence N.07°00'27"E., 359.64 feet; thence N.23°54'57"E., 309.07 feet; thence S.24°17'26"E., 78.95 feet; thence S.33°35'55"E., 197.09 feet; thence S.14°43'41"E., 327.05 feet; thence S.06°32'16"W., 90.60 feet to the point of beginning. The above described parcel of land contains 163,319 square feet (3.75 acres).

The building inspector contract was reviewed. Kelly/Behning **moved** to adopt Resolution 16-06 appointing James M. Price Jr., Adler Corp. as the Town's building inspector; **motion carried** on a unanimous roll-call vote, 5-0.

## Resolution 16-06

### A RESOLUTION APPOINTING A BUILDING INSPECTOR FOR ENFORCEMENT OF WISCONSIN BUILDING CODES IN THE TOWN OF ST. CROIX FALLS

WHEREAS, the Town Board of the Town of St. Croix Falls, Polk County, Wisconsin began using local enforcement for the Wisconsin Uniform Dwelling Code in March 2002; and

WHEREAS, the Town of St. Croix Falls had previously used Clifford Manwiller, HC Building Inspection Services for enforcing the Wisconsin Uniform Dwelling Code and the Town Building Code Ordinance 11-11; and

WHEREAS, the Town Board of the Town of St. Croix Falls notified Mr. Manwiller on September 28, 2015, that his appointment as Town Building Inspector would end on December 31, 2015; and

WHEREAS, the Town Board chooses to contract with Alder Corp., James M. Price Jr., President and CEO as the Town of St. Croix Falls Building Inspection Services for enforcement of the Town's Ordinance 11-11 entitled "Adoption of Wisconsin Building Codes".

THEREFORE BE IT RESOLVED that the Town Board of the Town of St. Croix Falls, Polk County, Wisconsin does hereby contract with James M. Price Jr., President and CEO of Alder Corp. as the Town of St. Croix Falls Building Inspector to enforce Ordinance 11-11 according to the terms of the attached agreement; and

BE IT FURTHER RESOLVED, that this appointment be effective upon signing a contract with the Town of St. Croix Falls for said services of building inspector.

The final draft of the 2016 Town Emergency Operation Plan was reviewed. Koecher/Kelly **moved** to approve Resolution 16-07 adopting the Emergency Operation Plan for the Town of St. Croix Falls; **motion carried** on a unanimous roll-call vote, 5-0.

## Resolution 16-07

### EMERGENCY OPERATIONS PLAN FOR THE TOWN OF ST. CROIX FALLS

**WHEREAS**, Section 323.14 (1) (b) requires the Town of St. Croix Falls to adopt an effective program of emergency management, and

**WHEREAS**, Section 323.14 (2) authorizes the Town of St. Croix Falls to cooperate with Polk County in the furnishing of emergency management services by entering into an inter-governmental cooperative agreement pursuant to Section 66.30 Wisconsin Statutes, and

**WHEREAS**, the Town Chair, Supervisors, and County Emergency Management Coordinator have combined their efforts in drafting an effective program of emergency management, and

**WHEREAS**, The program requires the Town Board a person authorized to declare a disaster, and

**WHEREAS**, The Town of St. Croix Falls will establish an Emergency Operating Center (EOC) if and when an emergency/disaster dictates the activation of an E.O.C.

**NOW, THEREFORE, IT IS HEREBY RESOLVED** by the Board of the Town of St. Croix Falls to adopt the Emergency Operations Plan as drafted; to designate the Town Chair as the person authorized to declare a disaster in the Town of St. Croix Falls and act as the Public Information Officer for the Town of St. Croix Falls; and to designate an Emergency Operating Center (EOC) if and when an emergency/disaster dictates the need for one.

The clerk presented the renewal quote from the Local Government Property Insurance Fund in the amount of \$1,681 and a quote from Municipal Property Insurance Company in the amount of \$1,431. Kelly/Koecher **moved** to adopt Resolution 16-08 approving the withdrawal from the Local Government Property Insurance Fund; **motion carried** on a unanimous roll-call vote, 5-0.

## Resolution 16-08

### A RESOLUTION APPROVING THE TOWN OF ST. CROIX FALLS WITHDRAWAL FROM THE LOCAL GOVERNMENT PROPERTY INSURANCE FUND

WHEREAS, the Town of St. Croix Falls has a property insurance policy effective April 1, 2015, to March 31, 2016, with the Local Government Property Insurance Fund; and

WHEREAS, the Town Board of the Town of St. Croix Falls does not intend to renew their policy with the Local Government Property Insurance Fund on April 1, 2016.

THEREFORE BE IT RESOLVED that the Town Board of the Town of St. Croix Falls, Polk County, Wisconsin, hereby withdrawals from the Local Government Property Insurance Fund effective upon the policy renewal date (April 1, 2016); and

BE IT FURTHER RESOLVED the town clerk will send notification of policy cancelation pursuant to Wisconsin Statute 605.21(3).

Dorsey/Behning **moved** to adopt Resolution 16-10 authorizing property insurance coverage with the Municipal Property Insurance Company; **motion carried** on a unanimous roll-call vote, 5-0.

## Resolution 16-10

### A RESOLUTION AUTHORIZING THE TOWN OF ST. CROIX FALLS' PROPERTY INSURANCE COVERAGE BE WITH THE MUNICIPAL PROPERTY INSURANCE COMPANY

WHEREAS, the Town of St. Croix Falls has a property insurance policy effective April 1, 2015, to March 31, 2016, with the Local Government Property Insurance Fund; and

WHEREAS, the Town Board of the Town of St. Croix Falls does not intend to renew their policy with the

Local Government Property Insurance Fund on April 1, 2016; and

WHEREAS the Town Board of the Town of St. Croix Falls wishes to join the Municipal Property Insurance Company for the Town's 2016 property insurance coverage.

THEREFORE BE IT RESOLVED that the Town Board of the Town of St. Croix Falls, Polk County, Wisconsin, hereby authorizes the Municipal Property Insurance Company to insure the Town of St. Croix Falls property effective upon the policy renewal date (April 1, 2016).

The Deer Lake Improvement Association has requested the Town to handle the intern payroll for their Wisconsin DNR grant for Clean Boats Clean Water program. Behning/Dorsey **moved** to adopt Resolution 16-09 approving the Reimbursement Agreement with Deer Lake Improvement Association for the Deer Lake Intern Position; **motion carried** on a unanimous roll-call vote, 5-0.

#### Resolution 16-09

##### A RESOLUTION APPROVING THE REIMBURSEMENT AGREEMENT WITH THE DEER LAKE IMPROVEMENT ASSOCIATION FOR THE DEER LAKE INTERN POSITION

WHEREAS, the Deer Lake Improvement Association has received an Invasive Species Education and Protection grant under the Clean Boats, Clean Waters program to conduct certain educational and prevention programs at Deer Lake; and

WHEREAS, the Deer Lake Improvement Association desires to avoid the expense and inconvenience of directly hiring the interns and managing payroll and other activities associated with paying the interns who will conduct the grant activities; and

WHEREAS, the Town of St. Croix Falls has the capability to hire the interns and provide payroll services.

THEREFORE BE IT RESOLVED that the Town Board of the Town of St. Croix Falls, Polk County, Wisconsin, will provide payroll services for the Deer Lake Clean Boats, Clean Waters program in accordance with the Reimbursement Agreement Between the Deer Lake Improvement Association and the Town; and

BE IT FURTHER RESOLVED that the Reimbursement Agreement Between the Deer Lake Improvement Association and the Town be effective upon signing and become part of this enacting resolution.

The clerk presented a quote she received from Lake Services Unlimited for lawn cutting at the town hall of \$60 per mowing. Behning/Dorsey **moved** to use Lake Services Unlimited for lawn cutting at \$60 per mowing; **motion carried** on a unanimous roll-call vote, 5-0. Discussion was had on 2016 road work. Quotes for ditching River Road, 200<sup>th</sup> Street and culvert replacement on 165<sup>th</sup> Avenue will be considered next month as well as establishing a list of projects to advertise for bids. Discussion was had on the need for a part-time backup highway employee for the summer and next winter. Dorsey/Behning **moved** to authorize the highway employee to attend the gravel road maintenance workshop in Trego on April 13, 2016; **motion carried**.

No closing public comment was had.

The next Town Board meeting will be held on April 20, 2016.

There being no further business, Kelly/Behning **moved** to adjourn; **motion carried** and the meeting adjourned at 7:58 p.m.

Minutes prepared by Janet Krueger, Town Clerk