

REGULAR TOWN BOARD MEETING, November 20, 2018

The regular meeting of the Town Board of the Town of St. Croix Falls was called to order by Chairman Frank Behning at 6:00 p.m. on Wednesday, November 20, 2018, at the Town Hall. Proper notice was given as the agenda was posted at the town hall and on the town's website on November 16, 2018. The Pledge of Allegiance was said. Present by roll call were Chairman Frank Behning, supervisors Mike Dorsey, Sharon Kelly and Gary Koecher. Supervisor Katie Appel was absent. Also present were town treasurer Maxine Spiess, town clerk Janet Krueger, zoning administrator Jim Alt and public works employee Steve Jacobs. Others in attendance were Josh Hansen and Brad Hansen. Kelly/Koecher **moved** to approve the agenda; **motion carried**. Kelly/Dorsey **moved** to approve the minutes as printed for the October 17, 2018, town board meeting; October 17, 2018, special town board meeting; and the November 8, 2018, special town board meeting; **motion carried**.

No public comment was had.

Committee, Commission and Employee Reports: Ms. Spiess gave the treasurer's report. Receipts for the period ending October 31, 2018, amounted to \$27,712.73, cash balance on October 31, 2018, was \$437,535.64. Koecher/Kelly **moved** to receive the treasurer's report; **motion carried**. Mr. Jacobs gave the highway report. Mr. Jacobs stated the Fall grading of gravel roads was completed and snow removal equipment has been installed on the trucks and is operational. Ms. Krueger presented the clerk's report. Kelly/Koecher **moved** to adopt Resolution 18-35 amending the 2018 budget; **motion carried** on a unanimous roll-call vote, 4-0.

Resolution 18-35

A RESOLUTION TO AMEND THE 2018 BUDGET FOR THE TOWN OF ST. CROIX FALLS

WHEREAS the Town purchased a fire number sign for a property owner upon request; and
WHEREAS the property owner was billed and payment was receipted into the town's depository account;
and
WHEREAS the two percent (2%) fire dues payment which is reimbursable to the contracted fire departments was more than anticipated and when reimbursed created the a deficit in the Public Safety accounts total.
THEREFORE BE IT RESOLVED by the Town Board of the Town of St. Croix Falls, Polk County, Wisconsin,
that the sum of fifty dollars (\$50.00) is hereby transferred from the Operations Fund into the Fire Contract account.

Dorsey/Kelly **moved** to approve payment of vouchers 18-266 through 18-295 amounting to \$169,934.15; **motion carried** on a unanimous roll-call vote, 4-0. Mr. Alt gave the zoning administration report and stated letters have been sent for abandoned signs and noted there were still a couple amendments to the zoning ordinance that need to be passed. No building inspection report was received. There were no supervisor or chairman reports.

New Business: Ms. Krueger stated an application was received from Big Rock Creek for a combination beer and liquor license. Kelly/Dorsey **moved** to adopt Resolution 18-36 approving a "Class B" beer and liquor license for the year ending June 30, 2019; **motion carried** on a unanimous roll-call vote, 4-0.

Resolution 18-36

A RESOLUTION APPROVING A COMBINATION "CLASS B" BEER AND LIQUOR LICENSE FOR THE YEAR ENDING JUNE 30, 2019

WHEREAS the following limited liability company listed below has made application to the Town Clerk requesting a combination "Class B" licenses pursuant to Chapter 125 of the Wisconsin Statutes for the year ending June 30, 2019; and
WHEREAS the application appears to be complete and the required fee has been paid; and
WHEREAS publication of notice appeared in the Inter-County Leader on November 14, 2018, and was posted on the town's website and at the town hall on November 6, 2018, per Wisconsin State Statutes 125.04(3)(g).
THEREFORE BE IT RESOLVED that the Town Board of the Town of St. Croix Falls does approve and grant a combination "Class B" beer and liquor license for the year ending June 30, 2019, to the following limited liability company:
BIG ROCK CREEK, LLC, a limited liability company dba Big Rock Creek, Joshua A. Hansen, agent, for a combination "Class B" beer and liquor license, SE ¼ Section 6, 1674 State Highway 87, St. Croix Falls, WI 54024.
BLB 2019-03

BE IT FURTHER RESOLVED that the Town Clerk be authorized to issue the licenses as the case may be.

Kelly/Dorsey **moved** to adopt Resolution 18-37 approving an operator license for the year ending June 30, 2019; **motion carried** on a unanimous roll call vote, 4-0.

Resolution 18-37

A RESOLUTION APPROVING ADDITIONAL OPERATOR'S LICENSES

FOR THE YEAR ENDING JUNE 30, 2019

WHEREAS the individuals listed below have made application to the Town Clerk requesting a operator licenses pursuant to Sections 125.32(2) and 125.68(2) of the Wisconsin Statutes for the year ending June 30, 2019, and

WHEREAS the applications appear to be complete and the required fee has been paid;

THEREFORE BE IT RESOLVED that the Town Board of the Town of St. Croix Falls does approve and grant operator's licenses to:

Hansen, Joshua A. 349 Rice Lake Road, Somerset, WI 54025, 2019-60

BE IT FURTHER RESOLVED that the Town Clerk be authorized to issue the licenses as the case may be.

Mr. Campbell's "Agreement for Building Inspection Services" was reviewed. Dorsey/Kelly **moved** to adopt Resolution 18-38 appointing Ben Campbell as building inspector for the enforcement of the Wisconsin Building Codes in the Town of St. Croix Falls; **motion carried** on a unanimous roll-call vote, 4-0.

Resolution 18-38

A RESOLUTION APPOINTING A BUILDING INSPECTOR FOR ENFORCEMENT OF WISCONSIN BUILDING CODES IN THE TOWN OF ST. CROIX FALLS

WHEREAS the Town Board of the Town of St. Croix Falls, Polk County, Wisconsin, began using local enforcement for the Wisconsin Uniform Dwelling Code in March 2002; and

WHEREAS the Town of St. Croix Falls had previously used James M. Price, Alder Corp. for enforcing the Wisconsin Uniform Dwelling Code and the Town's Building Code Ordinance; and

WHEREAS the agreement with James M. Price expires December 31, 2018; and

WHEREAS the Town Board chooses to contract with Ben Campbell, West Wisconsin Inspection Agency for enforcement of the Town's Ordinance entitled "Adoption of Wisconsin Building Codes".

THEREFORE BE IT RESOLVED that the Town Board of the Town of St. Croix Falls, Polk County, Wisconsin, does hereby contract with Ben Campbell, West Wisconsin Inspection Agency as the Town of St. Croix Falls "Building Inspector" to enforce the Town's Building Code Ordinance according to the terms of the attached agreement; and

BE IT FURTHER RESOLVED that this appointment be effective January 1, 2019, and signing of a contract with the Town of St. Croix Falls for said services of building inspector; and

BE IT FURTHER RESOLVED that inspections for building permits issued prior to January 1, 2019, be completed by James M. Price, Alder Corp.

Ordinance 18-05 amending the building code ordinance was reviewed and the second reading was had. Kelly/Koecher **moved** to approve Resolution 18-39 adopting Ordinance 18-05 amending the ordinance adopting the Wisconsin Building Codes; **motion carried** on a unanimous roll-call vote, 4-0.

Resolution 18-39

A RESOLUTION ADOPTING ORDINANCE 18-05

AMENDING THE ORDINANCE ADOPTING WISCONSIN BUILDING CODES

WHEREAS the Town Board for the Town of St. Croix Falls has village powers under Section 60.10(2)(c), Stats., that grants police powers as set forth in Section 61.34(1), Stats., to act for the good order of the Town, for its commercial benefit and for the health, safety, and welfare of the public; and

WHEREAS the Town of St. Croix Falls approved an Ordinance Adopting the Wisconsin Building Codes on November 2, 2011, and amended on September 20, 2017; and

WHEREAS the Ordinance Adopting the Wisconsin Building Codes required building permits for structures over one hundred forty-four square feet; and

WHEREAS the Town Board would like to eliminate the need for a building permit for construction or alteration of detached, non-commercial and non-habitable buildings that are allowed in the town; and

WHEREAS the Town Board held a first reading on October 17, 2018, and a second reading was held on November 20, 2018.

THEREFORE BE IT RESOLVED that the Town Board of the Town of St. Croix Falls, Polk County, Wisconsin, does approve Ordinance 18-05 amending Section 1.7 "Exempt Structures in Wisconsin Administrative Code" of the Ordinance Adopting Wisconsin Building Codes; and

BE IT FURTHER RESOLVED that Ordinance 18-05 become effective upon passage and publication and/or posting according to Wisconsin State Statute.

Ordinance 18-05

AMENDING THE ORDINANCE ADOPTING WISCONSIN BUILDING CODES

ORDINANCE 18-05

Section 1: Purpose

The purpose of this ordinance is to amend 1.7 "Exempt Structures in Wisconsin Administrative Code" to read as follows:

Chapter Comm 21 of the Uniform Dwelling code shall apply to additions, alterations, or new construction of multi-family dwellings, repairs, accessory buildings (over 144 square feet), detached decks, or farm buildings as described in Comm 20.05 of the Wisconsin Administrative code (as amended) within the Town of St. Croix Falls to the extent it is applicable towards those structures. ***Notwithstanding the foregoing, the construction or alteration of detached, non-commercial and non-habitable buildings for private use shall not require a building permit; provided, however, no non-permanent structure which is over 144 square feet shall be allowed to be constructed, erected, or placed in the Town of St. Croix Falls without a building permit. The term "non-permanent structures" shall include, without limitation, structures like plastic sheds, hoop buildings, shipping containers, buildings made of tubular steel, and buildings or sheds covered with fabric or tarp material. The term "non-permanent structure" does not include preconstructed sheds which have a wood frame construction with at least 2X4 dimensional lumber.***

Section 2: Effective Date

This ordinance shall take effect from and after its passage, Polk County Board of Supervisors approval and legal publication.

Ms. Krueger presented the "Election Hardware Maintenance Agreement" for 2019. Kelly/Dorsey **moved** to approve the election hardware maintenance agreement for 2019; **motion carried** on a unanimous roll-call vote, 4-0. New Business Items E and F will be acted on upon the completion of the 2019 budget hearing and special town meeting convening tonight at 7:00 p.m. Chairman Behning stated that the contractor for 170th Avenue was not sure he would be able to perform the additional work requested this fall due to weather conditions.

No closing public comment was had.

The Town Board meeting recessed at 7:47 p.m. for the 2019 budget hearing and special town meeting.

The Town Board meeting reconvened at 7:15 p.m. Koecher/Dorsey **moved** to adopt Resolution 18-40 certifying the 2018 tax levy to be collected in 2019 for the Town of St. Croix Falls; **motion carried** on a unanimous roll-call vote, 4-0.

Resolution 18-40

A RESOLUTION CERTIFYING THE 2018 TAX LEVY TO BE COLLECTED IN 2019 IN THE TOWN OF ST. CROIX FALLS

WHEREAS, on November 20, 2018, pursuant to Wis.Stats. 60.10(1)(a) the electors of the Town of St. Croix Falls at a special Town meeting did approve a tax levy for the Town in the amount of \$386,540.00 to be collected in 2019;

THEREFORE BE IT RESOLVED, that the Town Board of the Town of St. Croix Falls, Polk County, Wisconsin, does hereby certify the Town of St. Croix Falls 2018 tax levy to be collected in 2019 in the amount of \$386,540.00.

Dorsey/Kelly **moved** to approve Resolution 18-41 adopting the 2019 Budget for the Town of St. Croix Falls; **motion carried** on a unanimous roll-call vote, 4-0.

Resolution 18-41

A RESOLUTION ADOPTING THE 2019 BUDGET FOR THE TOWN OF ST. CROIX FALLS

WHEREAS, the Town Board of the Town of St. Croix Falls, Polk County, Wisconsin, did propose a budget for the Calendar Year 2019, and

WHEREAS, on November 20, 2018, there was a public hearing on the proposed budget as required by Wis.Stats. 65.90.

THEREFORE BE IT RESOLVED, that the Town Board of the Town of St. Croix Falls, Polk County, Wisconsin, does hereby adopt the 2019 budget for the Town of St. Croix Falls in the amount of \$546,200.00 for revenues and \$546,200.00 for expenditures and reserves.

BE IT FURTHER RESOLVED that hereby follows the 2019 Budget Summary for the Town:

2018	2019	Percent
Budget	Budget	Change

Revenues:

Taxes:

General Property Taxes

Levy	\$	386,240.00	\$	386,540.00	0.08
Other Taxes	\$	820.00	\$	820.00	
Special Assessments	\$	0.00	\$	0.00	
Intergovernmental Revenues	\$	118,243.00	\$	121,082.00	
Licenses & Permits	\$	5,470.00	\$	8,440.00	
Fines, Penalties & Forfeitures	\$	0.00	\$	0.00	
Public Charges for Services	\$	220.00	\$	180.00	
Intergovernmental Charges for Services	\$	700.00	\$	1,000.00	
Miscellaneous Revenue	\$	6,350.00	\$	7,100.00	
REVENUES	\$	518,043.00	\$	525,162.00	1.37
Funds from the General Fund	\$	137,000.00	\$	21,038.00	
TOTAL REVENUES	\$	655,043.00	\$	546,200.00	-16.62

Expenditures:

General Government	\$	130,050.00	\$	129,940.00	
Public Safety	\$	69,530.00	\$	73,800.00	
Public Works (Highway)	\$	394,963.00	\$	278,660.00	
Health & Human Services	\$	3,800.00	\$	2,900.00	
Culture, Recreation & Education	\$	4,700.00	\$	5,000.00	
Conservation & Development	\$	34,500.00	\$	34,400.00	
Capital Outlay	\$	5,000.00	\$	9,000.00	
Other Financing Uses & Refunds	\$	2,500.00	\$	2,500.00	
TOTAL EXPENDITURES	\$	645,043.00	\$	536,200.00	-16.87
Reserve for Contingencies	\$	10,000.00	\$	10,000.00	
Reserve for Capital Purchases	\$	0.00	\$	0.00	
Reserve for Hwy Equipment	\$	0.00	\$	0.00	
TOTAL EXPENDITURES & RESERVES	\$	655,043.00	\$	546,200.00	-16.62

Chairman Behning read the call for executive session per Wisconsin Statute 19.85(1) (c) for an employee performance review. Dorsey/Kelly **moved** to adjourn to closed session at 7:20 p.m.; **motion carried** on a unanimous roll-call vote, 4-0.

The Town Board reconvened in open session at 8:14 p.m. with the board members present.

The Chair announced an employee performance review was done and a salary adjustment was approved for a town employee.

Future agenda items: A request was made to include discussion on potential water solutions with the city at our next meeting.

The next town board meeting is scheduled for December 19, 2018.

There being no further business, Dorsey/Koecher **moved** to adjourn the meeting; **motion carried** and the meeting was adjourned at 8:23 p.m.

Minutes prepared by Janet Krueger, town clerk and Sharon Kelly, town board supervisor.