

# Plan Commission Meeting Minutes: January 9, 2019

*Voice recordings of the entire meeting are available at the Town Hall upon request.*

The Plan Commission meeting for the Town of St. Croix Falls was called to order at 6:00 p.m. by Chairman Frank Behning on Wednesday, January 9, 2019, at the Town Hall. Present by roll call were Frank Behning, Dave Robinson, Rick Katzmark, Stacy Bergmann and Norval Valleen. Dave Berg, Kyle Yunker and Jeremy Hall were absent. Zoning administrator Jim Alt, Mark Adams, and town legal counsel Adam Jarchow were also in attendance.

Valleen/Katzmark **moved** to approve the agenda; **motion passed** unanimously.

Robinson/Valleen **moved** to December 12, 2018, meeting minutes, **motion passed** unanimously.

Public Comment: None

Public Hearing: Site Plan review for Commercial Design Guidelines at 1984 US Highway 8

The public hearing opened at 6:04 p.m. Mr. Adams presented his site plan for compliance with the Commercial Design Guidelines for 1984 US Highway 8. Discussion was had on each of the requirements within the guidelines and if the guidelines were met or could be waived. The public hearing closed at 6:45 p.m. Discussion was had by the Plan Commission members. Robinson/Bergmann **moved** to recommend approval of the site plan to the Town Board with an additional five foot wide sidewalk that abuts the parking along the east side of the building, the trash container for the property to be properly screened or placed and the outside landscaping work to be completed no later than 60 days after winter road restrictions are lifted, and the ground sign on the property be brought into compliance by March 15<sup>th</sup>; **motion passed** on a unanimous roll call vote.

Public Hearing: Proposed amendment to Chapter I of the Town Zoning Ordinance.

The public hearing opened at 7:15 p.m. Mr. Alt presented the proposed change to Chapter I. The public hearing closed at 7:16 p.m. Robinson/Berg **moved** to recommend the proposed change to Chapter I to the Town Board; **motion passed** on a unanimous roll call vote. Discussion was had on proposed changes to Chapter III and Chapter IV of the Town Zoning Ordinance. Discussion will continue next month with additional changes recommended.

No public comment was had.

There being no further business, Valleen/Katzmark **moved** to adjourn the meeting. The **motion passed** unanimously and the meeting was adjourned at 8:01 p.m.

Jim Alt  
Zoning Administrator