

## REGULAR TOWN BOARD MEETING, April 17, 2019

The regular meeting of the Town Board of the Town of St. Croix Falls was called to order by Chairman Frank Behning at 6:00 p.m. on Wednesday, April 17, 2019, at the Town Hall. Proper notice was given as the agenda was posted at the town hall and on the town's website on April 12, 2019, and the amended agenda was posted at the town hall and on the town's website on April 16, 2019. The Pledge of Allegiance was said. Present by roll call were Chairman Frank Behning, supervisors Mike Dorsey, Sharon Kelly and Gary Koecher. Also present were town treasurer Maxine Spiess, town clerk Janet Krueger, zoning administrator Jim Alt, public works employee Steve Jacobs and legal counsel Adam Jarchow. Supervisor Katie Appel arrived at 6:15 p.m. Others in attendance were Joyce McKenzie, Steve Palmer and Josh Yunker. Mark Adams arrived at 7:36 p.m. Koecher/Dorsey **moved** to approve the agenda; **motion carried**. Koecher/Dorsey **moved** to approve the minutes as printed for the March 20, 2019, town board meeting; **motion carried**.

No public comment was had. A letter from Mary Lynne McAlonie was read regarding concern about spraying weeds in the road right-of-way.

Committee, Commission and Employee Reports: Ms. Spiess gave the treasurer's report. Receipts for the period ending March 31, 2019, amounted to \$79,552.05, cash balance on March 31, 2019, was \$424,137.25. Ms. Spiess presented CD interest rates. Kelly/Koecher **moved** to renew CD with First Resource Bank provided they match three percent (3%) interest rate and if interest rate cannot be matched, open an eighteen month CD with three percent (3%) interest rate at Royal Credit Union; **motion carried** on a unanimous roll-call vote, 4-0. Kelly/Dorsey **moved** to receive the treasurer's report; **motion carried**. Mr. Jacobs gave the highway report. Mr. Jacobs stated he has removed the sanders and mounted the shouldering machine on the Mack, has been working on plugged culverts and hoping to put dock in Deer Lake next week. Ms. Krueger presented the clerk's report. Kelly/Appel **moved** to approve payment of vouchers 19-083 through 19-107 amounting to \$29,585.69; **motion carried** on a unanimous roll-call vote, 5-0. The 2019 year to date budget summaries were reviewed. The building permit/building inspection log was reviewed. Mr. Alt gave the zoning administration report. Mr. Alt stated a complaint was received regarding the new sign at 2091 US Highway 8 that appears to be in the road right-of-way. A representative with the State's Department of Transportation has been contacted and they are looking in to. Three special exception applications and commercial design guidelines plan have been received. There were no supervisor reports. The Chairman report was given. Mr. Behning met with John Strand, CBS Squared Inc. regarding a road project on Fairgrounds from the city limits to Sunshine Street, has talked with Matt Larson, City Public Works regarding a new well that may be able to provide water to the town's commercial district, and announced a generous gift was made to Interfaith Caregivers of Polk County in honor of the Town Board and employees by Joyce McKenzie. Applause of appreciation was had.

New Business: The minor subdivision of the town's property at 160<sup>th</sup> Avenue and 200<sup>th</sup> Street was presented. Dorsey/Koecher **moved** to adopt Resolution 19-08 approving the minor subdivision for the Town of St. Croix Falls; **motion carried** on a unanimous roll-call vote, 5-0.

### Resolution 19-08

#### A RESOLUTION APPROVING A MINOR SUBDIVISION

##### IN THE TOWN OF ST. CROIX FALLS – Town of St. Croix Falls Parcel

WHEREAS the reconstruction of 200<sup>th</sup> Street at the intersection of 160<sup>th</sup> Avenue divided a parcel owned by the Town of St. Croix Falls in the NW ¼ of NW ¼ of Section 14, identified as Tax Parcel No. 044-00331-0000; and

WHEREAS electors of the Town of St. Croix Falls approved the disposal of a portion of town property through sale at the November 20, 2018 special Town meeting; and

WHEREAS the Town Board has proposed dividing the current 6 acres, more or less, into two parcels, new parcel consisting of 1.87 acres, and the remaining parcel consisting of 4.24 acres, more or less, and

WHEREAS the Plan Commission of the Town of St. Croix Falls held a public hearing on April 10, 2019, and after reviewing the request recommends Town Board approval.

THEREFORE BE IT RESOLVED that the Town Board of the Town of St. Croix Falls, Polk County, Wisconsin, does approve the creation of a minor subdivision from Tax Parcel No. 044-00331-0000 into two parcels, the new parcel consisting of 1.87 acres, and the remaining parcel consisting of 4.24 acres, more or less; and

BE IT FURTHER RESOLVED that the town chairperson be authorized to approve the final configuration of the two lots; and

BE IT FURTHER RESOLVED that the Town Board authorizes a Town Representative to sign the "Polk County Subdivision Ordinance Town Board Check List", and

BE IT FURTHER RESOLVED that the Town Board requests the Polk County Land Information Office to review and approve the creation of this minor subdivision, and

BE IT FURTHER RESOLVED that the Certified Survey Map be recorded in the Polk County Register of Deeds Office.

Kelly/Koecher **moved** to adopt Resolution 19-09 appointing Maxine Spiess as the Town Treasurer; **motion carried** on a unanimous roll-call vote, 5-0.

#### Resolution 19-09

A RESOLUTION APPOINTING A TOWN TREASURER FOR THE TOWN OF ST. CROIX FALLS

WHEREAS the Town Board of the Town of St. Croix Falls, Polk County, Wisconsin, pursuant to Wis. Stats. 60.30(1e) adopted Ordinance 18-03 that the office of the town treasurer shall be filled by appointment; and

WHEREAS the Town electors of the Town of St. Croix Falls on November 6, 2018, passed a town referendum approving the office of town treasurer to be filled by appointment.

THEREFORE BE IT RESOLVED that the Town Board of the Town of St. Croix Falls, Polk County, Wisconsin, does hereby appoint Maxine Spiess as the Town of St. Croix Falls "Town Treasurer" for a two year term effective April 17, 2019.

The clerk presented Ordinance 19-03 adoption of the "Wisconsin Municipal Records Schedule" and the first reading was had. Mr. Alt presented the amendments to the "Adoption of Wisconsin Building Codes Ordinance" and the first reading was had. Discussion was had on the enforcement of sign removal of abandon signs. Kelly/Appel **moved** to send a follow up letter to the property owners with abandon sign structures and inform them that if the structures are not removed by July 1, 2019, daily citations will begin which could potentially amount to two hundred, twenty-five dollars (\$225.00) with court costs per day; **motion carried**. The clerk presented the Wisconsin Towns Association annual membership renewal. Kelly/Koecher **moved** to renew the town's annual membership with Wisconsin Towns Association in the amount of eight hundred, seventy-three dollars (\$873.00); **motion carried** on a unanimous roll-call vote, 5-0.

Appel/Dorsey **moved** to recess the town board meeting to convene the 2019 annual town meeting; **motion carried** and the town board recessed at 7:00 p.m.

The town board meeting was called back to session at 7:18 p.m. Discussion was had on potential road work for 2019. Dorsey/Kelly **moved** to approve publication requesting bids for spray patching and crack filling; **motion carried**. Discussion was had regarding weed spraying of the town's road right-of-ways. Appel/Dorsey **moved** to approve road right-of-way spraying of town roads from 200<sup>th</sup> Street east and from US Highway 8 north: **motion carried** on a unanimous roll-call vote, 5-0.

No closing public comment was had.

Chairman Behning read the call for executive session per Wisconsin Statute 19.85(1) (c) for an employee performance review. Appel/Koecher **moved** to adjourn to closed session per Wisconsin Statute 19.85(1) (c) for an employee review at 7:51 p.m.; **motion carried** on a unanimous roll-call vote, 5-0.

The Town Board reconvened in open session at 8:33 p.m. with the board members and legal counsel present.

The Chair announced an employee performance review was done and a salary adjustment was approved for a town employee.

Next town board meeting is scheduled for May 15, 2019. Future agenda items: approve 2019 road work projects; and second reading and approval of "adoption of Wisconsin Municipal Records Schedule" and "amendments to the adoption of the Building Code ordinance";

There being no further business, Appel/Koecher **moved** to adjourn the meeting; **motion carried** and the meeting was adjourned at 8:36 p.m.

Minutes prepared by Janet Krueger, town clerk and Sharon Kelly, town board supervisor.