

## REGULAR TOWN BOARD MEETING, May 15, 2019

The regular meeting of the Town Board of the Town of St. Croix Falls was called to order by Chairman Frank Behning at 6:00 p.m. on Wednesday, May 15, 2019, at the Town Hall. Proper notice was given as the agenda was posted at the town hall and on the town's website on May 9, 2019. The Pledge of Allegiance was said. Present by roll call were Chairman Frank Behning, supervisors Katie Appel, Mike Dorsey and Sharon Kelly. Also present were town treasurer Maxine Spiess, town clerk Janet Krueger, zoning administrator Jim Alt, public works employee Steve Jacobs and legal counsel Adam Jarchow. Others in attendance were Joyce McKenzie, Kimberly Lovett, Roger Northquest, Jake Lynch and Mark Adams. Appel/Dorsey **moved** to approve the agenda; **motion carried**. Kelly/Dorsey **moved** to approve the minutes as printed for the April 17, 2019, town board meeting; **motion carried**.

Public comment: Joyce McKenzie stated everything is looking great, keep doing what you are doing.

Committee, Commission and Employee Reports: Ms. Spiess gave the treasurer's report. Receipts for the period ending April 30, 2019, amounted to \$112,292.47, cash balance on April 30, 2019, was \$430,055.32. Ms. Spiess stated a new CD was purchased at First Resource Bank with 3.01 percent interest rate for eighteen months. Dorsey/Appel **moved** to receive the treasurer's report; **motion carried**. Mr. Jacobs gave the highway report. Mr. Jacobs stated the collapsed culvert under 208<sup>th</sup> street was replaced with an eighteen inch culvert; Bergmann Farms is allowing the use of a tank for brine storage; right-of-way ditch spraying is anticipated to start within a week or two; roads were marked for road work bids; and plow equipment was painted and put away. Ms. Krueger presented the clerk's report. Dorsey/Appel **moved** to approve payment of vouchers 19-108 through 19-136 amounting to \$26,781.23; **motion carried** on a unanimous roll-call vote, 4-0. The 2019 year to date budget summaries were reviewed. The building permit/building inspection log was reviewed. Mr. Alt gave the zoning administration report. Mr. Alt stated he will be adding the plan commission minutes to his report; two special exception applications are anticipated to come in tomorrow; and the Wisconsin Department of Transportation has responded and indicated the sign at 2091 US Highway 8 was not in the DOT right-of-way. There were no supervisor reports. Chairman Behning stated he received notification of the biannual road rating to be completed this year and stated an area has been marked in front of the town hall for a tree in honor of Gary Koecher that was donated by the Mr. and Mrs. Appel.

New Business: Mr. Adams presented his commercial design site plan for 1982 US Highway. Dorsey/Appel **moved** to adopt Resolution 19-10 approving the commercial design site plan for 1982 US Highway 8; **motion carried** on a unanimous roll-call vote, 4-0.

### Resolution 19-10

#### A RESOLUTION APPROVING COMMERCIAL DESIGN SITE PLAN FOR 1982 US HIGHWAY 8, TAX PARCEL #044-00978-0000, SEC. 35

WHEREAS Mark Adams submitted a commercial design site plan for his property located at 1982 US Highway 8, located in the NW ¼ of NW ¼ of Section 35, T34N, R18W, and identified as Tax Parcel No. 044-00978-0000, and

WHEREAS Chapter III, Section C, 3. Commercial District, a. All new commercial development and commercial development involving a structural alteration, addition, or repair to a structure that exceeds fifty (50%) percent of the equalized assessed value of the structure over the lifetime of the structure and those that include a significant change of use except when the change of use is in an existing structure, shall be subject to the Town Commercial Design Guidelines including site plan review and shall not be allowed unless approved by the Plan Commission and by the Town Board; and

WHEREAS the Plan Commission did conduct a public hearing on the matter and did recommend approval of the site plan as sketched and proposed on May 8, 2019.

THEREFORE BE IT RESOLVED that the Town Board of the Town of St. Croix Falls, Polk County, Wisconsin, does hereby concur with the Town Plan Commission and approves the commercial design site plan as sketched and proposed for the property located at 1982 US Highway 8, located in the NW ¼ of NW ¼ of Section 35, T34N, R18W, and identified as Tax Parcel No. 044-00978-0000.

Mr. Alt presented a special exception request for a retail store in a non-conforming structure. Dorsey/Kelly **moved** to adopt Resolution 19-11 granting a special exception to Kimberly Lovett to operate a retail store in the commercial district; **motion carried** on a unanimous roll-call vote, 4-0.

### Resolution 19-11

#### A RESOLUTION GRANTING A SPECIAL EXCEPTION

TO KIMBERLY LOVETT TO OPERATE A RETAIL STORE  
IN THE COMMERCIAL DISTRICT

WHEREAS Kimberly Lovett filed an application with the Town of St. Croix Falls Zoning Office to operate a retail store at 1942 US Highway 8, located in the NW ¼ of NE ¼ of Section 35, T34N, R18W, and identified as Tax Parcel No. 044-00965-0000, and

WHEREAS Chapter III, Section C, 3. Commercial District, c. (3) changes of use in non-conforming structures or property requires a Special Exception; and

WHEREAS the Plan Commission did conduct a public hearing on the matter and did recommend approval on May 8, 2019, for the special exception with conditions to operate a retail store in the NW ¼ of NE ¼ of Section 35.

THEREFORE BE IT RESOLVED that the Town Board of the Town of St. Croix Falls, Polk County, Wisconsin, does hereby concur with the Town Plan Commission to grant a special exception to Kimberly Lovett to operate a retail store at 1942 US Highway 8, located in the NW ¼ of NE ¼ of Section 35 and identified as tax parcel #044-00965-0000 subject to the following conditions:

1. The special exception shall terminate upon the sale or transfer of ownership of either the parcel of land or the business itself;
2. Any formal complaint lodged against the use in the first year of operation will lead to an automatic review of the Special Exception by the Plan Commission and/or Town Board at the next possible meeting; and
3. The Business will obey all laws and maintain all proper licenses and permits, including the potential need to comply with the Commercial Design Guidelines.

BE IT FURTHER RESOLVED that this special exception is conditioned on the applicants obtaining the necessary and required permits, if any, from Polk County and various agencies of the State of Wisconsin; and

BE IT FURTHER RESOLVED that this special exception must be exercised by application for the necessary permits within twelve (12) months of the date of this Resolution.

Mr. Alt presented a special exception request for a race track facility at 2014 160<sup>th</sup> Avenue. Kelly/Dorsey **moved** to adopt Resolution 19-12 granting a special exception to allow a race track facility at 2014 160<sup>th</sup> Avenue with the deletion of condition #1 ~~The special exception shall terminate upon sale or transfer of ownership of either the parcel of land or the business itself~~ and amending condition #2 to read as “any formal complaint lodged against the use in the first year of operation for current owner or first year of operation for any new owner will lead to an automatic review of the Special Exception by the Plan Commission and/or Town Board at the next possible meeting”; **motion carried** on a unanimous roll-call vote, 4-0.

**Resolution 19-12**

A RESOLUTION GRANTING A SPECIAL EXCEPTION  
TO ALLOW A RACE TRACK FACILITY AT 2014 160<sup>TH</sup> AVENUE

WHEREAS Rick Mastell, St. Croix Motorsports, LLC filed an application with the Town of St. Croix Falls Zoning Office to allow a race track facility at 2014 160<sup>th</sup> Avenue, located in the NE ¼ of NE ¼ of Section 15, T34N, R18W, identified as tax parcel 044-00343-0100; and

WHEREAS the grandfathered legal non-conforming race track use was lost when the race track was not utilized in over twelve months; and

WHEREAS Chapter III, Section C, 2. Agricultural District, f. (1) requires a special exception for any use not listed in the permitted or prohibited uses; and

WHEREAS per Chapter I, Section I, (3) the Plan Commission did conduct a public hearing on the matter on May 8, 2019, and recommended town board approval of the special exception with conditions for a race track facility at 2014 160<sup>th</sup> Avenue, located in the NE ¼ of NE ¼ of Section 15, T34N, R18W, identified as tax parcel 044-00343-0100.

THEREFORE BE IT RESOLVED that the Town Board of the Town of St. Croix Falls does hereby grant a special exception to allow a race track facility at 2014 160<sup>th</sup> Avenue, located in the NE ¼ of NE ¼ of Section 15, T34N, R18W, identified as tax parcel 044-00343-0100 with the following conditions:

1. Any formal complaint lodged against the use in the first year of operation for current owner or first year of operation for any new owner will lead to an automatic review of the Special Exception by the Plan Commission and/or Town Board at the next possible meeting;
2. The Business will obey all laws and maintain all proper licenses and permits;
3. The applicant will have the bleachers inspected by a commercial building inspector prior to any events or practices being held at the property, and a copy of the approved inspection shall be submitted to the Town;
4. A copy of any food or beverage permits required by other governmental agencies shall be provided to the Town prior to opening;
5. If the applicant's racetrack license as provided in ordinance 17-02 is revoked for any reason the special exception permit shall also automatically be revoked; and
6. Applicant to post on social media ingress and egress of 160<sup>th</sup> Avenue to Highway 35, provide flyers to the racers saying the same, and direct traffic east on 160<sup>th</sup> Avenue after race events.

BE IT FURTHER RESOLVED that this special exception is conditioned on the applicants obtaining the necessary and required permits, if any, from Polk County and various agencies of the State of Wisconsin, and

BE IT FURTHER RESOLVED that this special exception must be exercised by application for the necessary permits within twelve (12) month of the date of this Resolution.

The clerk presented a request from Deer Lake to perform payroll services for the interns again this summer. Kelly/Appel **moved** to adopt Resolution 19-13 approving the reimbursement agreement

with the Deer Lake Improvement Association for the Deer Lake inter position(s); **motion carried** on a unanimous roll-call vote, 4-01.

### Resolution 19-13

#### A RESOLUTION APPROVING THE REIMBURSEMENT AGREEMENT WITH THE DEER LAKE IMPROVEMENT ASSOCIATION FOR THE DEER LAKE INTERN POSITION(S)

WHEREAS, the Deer Lake Improvement Association has received an Invasive Species Education and Protection grant under the Clean Boats, Clean Waters program to conduct certain educational and prevention programs at Deer Lake; and

WHEREAS, the Deer Lake Improvement Association desires to avoid the expense and inconvenience of directly hiring the interns and managing payroll and other activities associated with paying the interns who will conduct the grant activities; and

WHEREAS, the Town of St. Croix Falls has the capability to hire the interns and provide payroll services.

THEREFORE BE IT RESOLVED that the Town Board of the Town of St. Croix Falls, Polk County, Wisconsin, will provide payroll services for the Deer Lake Clean Boats, Clean Waters program in accordance with the Reimbursement Agreement Between the Deer Lake Improvement Association and the Town; and

BE IT FURTHER RESOLVED that the Reimbursement Agreement between the Deer Lake Improvement Association and the Town be effective upon signing and become part of this enacting resolution.

### Reimbursement Agreement between Deer Lake Association & Town of St. Croix Falls

#### Reimbursement Agreement Between Deer Lake Improvement Association and the Town of St. Croix Falls For the Deer Lake Intern Position

This REIMBURSEMENT AGREEMENT ("Agreement") is made and entered into effective as of this 15th day of May, 2019 ("Effective Date") by and between the Town of St. Croix Falls, Wisconsin ("Town") and the Deer Lake Improvement Association ("Association").

WHEREAS, the Association has received an Invasive Species Education and Protection grant ("Grant") under the Clean Boats Clean Waters program in order to conduct certain educational and prevention programs at Deer Lake ("Grant Activities");

WHEREAS, the Association will use the Grant funds to, among other things, reimburse the Town, which will hire interns to conduct the Grant Activities;

WHEREAS, the Association desires to avoid the expense and inconvenience of directly hiring the interns and managing payroll and other activities associated with paying the interns who will conduct the Grant Activities ("Services");

WHEREAS, the Town has the capability to hire the interns and provide the Services;

WHEREAS, the Association desires the Town to hire the interns and provide the Services and the Town is willing to hire the interns and provide the Services upon the terms and conditions set forth in this Agreement;

NOW, THEREFORE, in consideration of the matters set forth above, the promises made by the parties herein and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged by the parties, the parties agree as follows:

1. Employment of Interns. The Town agrees that unless such employment is earlier terminated by the Town (at its discretion), during the Term (as hereinafter defined), the Town will employ the interns to conduct the Grant Activities; provided, however, it is acknowledged and agreed that this Agreement is not, and does not constitute, an employment agreement between the Town and any such intern.

2. Provision of Services. During the Term of this Agreement, the Town agrees to provide the Services to the Association upon the terms and conditions set forth in this Agreement.

3. Term and Termination. The term ("Term") of this Agreement shall commence on the Effective Date and shall end upon the earlier of (a) the date on which the Association is no longer conducting the Grant Activities during the summer of 2019; or (b) September 30, 2019. Either party may terminate this Agreement upon ten (10) days prior written notice to the other party. The Association's payment obligations under Section 4 below, the acknowledgement and agreement of the Association set forth in Section 4 below and the Indemnification set forth in Section 5 below shall all survive the termination or expiration of this Agreement.

4. Payment for the Services. The Association shall pay the Town for providing the Services in an amount equal to \$27.00 per hour of time spent by Town personnel providing the Services. In addition, the Association shall provide to the Town no later than thirty (30) days from invoice date for the amounts sufficient to pay all interns their wage for that pay period and all taxes and other expenses related to such payment. The Association shall reimburse the Town for all reasonable costs and expenses incurred by the Town in connection with providing the Services, including any increase in the Town's insurance expense related to the this Agreement.

5. Indemnification. The Association agrees to indemnify, defend and hold the Town and its officers, board members, employees, agents, representatives and contractors ("Indemnified Parties") harmless from and against any loss, cost, expense, fee, liability, proceeding, litigation (including attorneys fees and costs) incurred or suffered by any of the Indemnified Parties arising from, or relating to, this Agreement, the Town's employment of the interns, the Services provided under this Agreement, and/or the conduct by the Association of the Grant Activities.

6. Governing Law. This Agreement shall be governed by, and construed in accordance with, the internal laws of the State of Wisconsin applicable to contracts executed and fully performed within the State of Wisconsin, without regard to the conflicts of laws provisions thereof.

7. Counterparts. This Agreement may be executed in counterparts, all of which shall be considered one and the same agreement and shall become effective when such counterparts have been signed by each of the parties and delivered to the other parties, it being understood that all parties need not sign the same counterpart.

IN WITNESS WHEREOF, the undersigned parties have signed this Agreement as of the date first written above.

The clerk presented an application for outdoor display of fireworks. Dorsey/Appel **moved** to approve the fireworks display on Deer Lake scheduled for July 5, 2019 (rain date of July 6, 2019); **motion carried**. Ordinance 19-03 entitled "Adoption of Wisconsin Municipal Records Schedule" was presented and the second reading was had. Appel/Dorsey **moved** to approve Resolution 19-14 adopting Ordinance 19-03; **motion carried** on a unanimous roll-call vote, 4-0.

#### Resolution 19-14

##### A RESOLUTION ADOPTING ORDINANCE 19-03

##### ENTITLED "ADOPTION OF WISCONSIN MUNICIPAL RECORDS SCHEDULE"

WHEREAS the Town Board of the Town of St. Croix Falls, Polk County, Wisconsin, has the specific authority under Wis. Stat. 60.83 and Wis. Stat. 19.21 (4) to adopt an ordinance to address the management and destruction of public records; and

WHEREAS the Town Board wishes to provide legal custodian(s) of the town's public records guidance for retaining and destroying town's public records; and

WHEREAS the Town Board of the Town of St. Croix Falls held the first reading of the proposed "Adoption of Wisconsin Municipal Records Schedule" on April 17, 2019, and a second reading was held on May 15, 2019.

THEREFORE BE IT RESOLVED that the Town Board of the Town of St. Croix Falls, Polk County, Wisconsin, does hereby create and ordain Ordinance 19-03 entitled "Adoption of Wisconsin Municipal Records Schedule"; and

BE IT FURTHER RESOLVED that Ordinance 19-03 becomes effective upon passage and publication and/or posting according to Wisconsin State Statute.

#### Ordinance 19-03

##### ORDINANCE ADOPTING THE "WISCONSIN MUNICIPAL RECORDS SCHEDULE"

##### **Section 1: Purpose**

The purpose of this ordinance is to provide the legal custodian(s) of public records in the possession of the Town of St. Croix Falls with the authority to retain and destroy those records.

##### **Section 2: Authority**

The Town Board of the Town of St. Croix Falls, Polk County, Wisconsin, has the specific authority under ss. 60.83 and ss. 19.21(4), Wis. Stats., to adopt an ordinance to address the management and destruction of public records.

##### **Section 3: Adoption of Wisconsin Municipal Records Schedule**

The Wisconsin Municipal Records Schedule, as approved by the Public Records Board on August 27, 2018, attached hereto and incorporated herein by reference, is hereby adopted by the Town Board of the Town of St. Croix Falls as the Town's official record retention schedule.

##### **Section 4: Notification to Wisconsin State Historical Society**

When a record has met the terms of the retention period, the record may be destroyed by the legal custodian of the record, provided the custodian has complied with the notification requirement set forth in s. 19.21(4), Wis. Stats., to the Wisconsin State Historical Society.

##### **Section 5: Conflict**

In the event of any conflict between the terms of this ordinance and any applicable state statute, the applicable state statute shall control.

##### **Section 6: Revocation of preceding Ordinance**

This ordinance hereby revokes and supersedes any prior resolutions or ordinances adopted by the town board relating to the retention and/or destruction of public records of the Town of St. Croix Falls.

##### **Section 7: Effective Date**

The ordinance shall become effective upon its publication and/or posting in the manner set forth in s. 60.80, Wis. Stats.

Ordinance 19-04 entitled "Amending the Adoption of Wisconsin Building Codes Ordinance" was presented and the second reading was had. Dorsey/Kelly **moved** to approve Resolution 19-15 adopting Ordinance 19-04; **motion carried** on a unanimous roll-call vote, 4-0.

#### Resolution 19-15

##### A RESOLUTION ADOPTING ORDINANCE 19-04

##### AMENDING THE ORDINANCE ADOPTING WISCONSIN BUILDING CODES

WHEREAS the Town Board for the Town of St. Croix Falls has village powers under Section 60.10(2)(c), Stats., that grants police powers as set forth in Section 61.34(1), Stats., to act for the good order of the Town, for its commercial benefit and for the health, safety, and welfare of the public; and

WHEREAS the Town of St. Croix Falls approved an Ordinance Adopting the Wisconsin Building Codes on November 2, 2011, and amended on September 20, 2017, and November 20, 2018; and

WHEREAS these amendments were needed in order to conform with the newly released Wisconsin Administrative Code Chapter SPS 316 Electrical Code and to clarify the certifications required to perform inspections in the town; and

WHEREAS the Town Board held a first reading on April 17, 2019, and a second reading was held on May 15, 2019.

THEREFORE BE IT RESOLVED that the Town Board of the Town of St. Croix Falls, Polk County, Wisconsin, does approve Ordinance 19-04 amending Section 1.4 "Adoption of Wisconsin Commercial Building

Codes" to include Chapter 316 Electrical and Section 1.8 "Building Inspector" clarifying the required certifications needed to perform inspections in the town; and

BE IT FURTHER RESOLVED that Ordinance 19-04 become effective upon passage and publication and/or posting according to Wisconsin State Statute.

## Ordinance 19-04

### AMENDING THE ADOPTION OF WISCONSIN BUILDING CODES ORDINANCE

#### Section 1: Purpose

The purpose of this ordinance is to amend Section 1.4 - Adoption of Wisconsin Commercial Building Codes, with the addition of:

#### **Chapter 316 Electrical**

And

Amend Section 1.8 - Building Inspector to read as follows:

There is hereby created the position of Building Inspector, who shall administer and enforce this ordinance and shall be certified by the Division of Safety and Buildings, as specified by Wisconsin Statutes, Section 101.66(2), in the category of Uniform Dwelling Code Construction Inspector. Additionally, this or other assistant inspectors shall possess the certification **necessary to complete all inspections authorized by this ordinance.** ~~categories of UDC HVAC, UDC Electrical, Commercial Electrical, and UDC Plumbing.~~

#### Section 2: Effective Date

This ordinance shall take effect from and after its passage and legal publication.

Kelly/Appel **moved** to adopt Resolution 19-16 approving a racetrack license for the year ending December 31, 2019, to St. Croix Motorsports LLC; **motion carried** on a unanimous roll-call vote, 4-0.

## Resolution 19-16

### A RESOLUTION APPROVING A RACETRACK LICENSE FOR THE YEAR ENDING DECEMBER 31, 2019

WHEREAS the Town of St. Croix Falls has an ordinance regulating motor vehicle races and other performance events within the Town of St. Croix Falls, and

WHEREAS St. Croix Motorsports LLC, Rick Mastell, president, has applied for a racetrack license under this ordinance for St. Croix Speedway, 2014 160<sup>th</sup> Avenue, St. Croix Falls, Wisconsin, and

WHEREAS the application and supplemental information has been received, and

WHEREAS the required license fee of \$100 has been received and deposited with the Town Treasurer,

THEREFORE BE IT RESOLVED that the Town Board of the Town of St. Croix Falls, Polk County, Wisconsin, approves the license application of St. Croix Motorsports, LLC, Rick Mastell, president, for St. Croix Speedway; and

BE IT FURTHER RESOLVED that the applicant will notify the Town Board of any changes in the 2019 racing schedule; and

BE IT FURTHER RESOLVED that the Town Clerk be authorized to issue a racetrack license to the same for the year ending December 31, 2019.

Dorsey/Appel **moved** to adopt Resolution 19-17 approving a secondhand article dealer/secondhand jewelry dealer license for the year ending December 31, 2019, to Anderson Recycling; **motion carried** on a unanimous roll-call vote, 4-0.

## Resolution 19-17

### A RESOLUTION APPROVING A SECONDHAND ARTICLE DEALER/SECONDHAND JEWELRY DEALER LICENSE

#### FOR THE YEAR ENDING DECEMBER 31, 2019 – ANDERSON RECYCLING

WHEREAS Wisconsin Statutes 134.71 requires the licensing of secondhand article and secondhand jewelry dealers to be by the local municipality, and

WHEREAS Rhonda Anderson doing business as Anderson Recycling at 1930 US Hwy 8, St. Croix Falls, Wisconsin, has made application for a license under the provisions of Wis.Stats. 134.71; and

WHEREAS the required license fee as specified in Statutes, has been received and deposited with the Town Treasurer; and

WHEREAS a criminal history check is being conducted pursuant to Wis.Stats.134.71(6);

THEREFORE BE IT RESOLVED that the Town Board of the Town of St. Croix Falls approves the license application of Rhonda Anderson dba Anderson Recycling, 1930 US Hwy 8, St. Croix Falls, Wisconsin, contingent upon Polk County Sheriff's Department recommending approval based on the criminal history check; and

BE IT FURTHER RESOLVED that the Town Clerk be authorized to issue a secondhand article dealer/secondhand jewelry dealer license to the same for the year ending December 31, 2019, once recommended approval from the Polk County Sheriff's Department is received.

Dorsey/Appel **moved** to adopt Resolution 19-18 approving a flea market license for the two-year period ending April 30, 2020, to Pea Pick'In Flea Market as amended; **motion carried** on a unanimous roll-call vote, 4-0.

## Resolution 19-18

### A RESOLUTION APPROVING A FLEA MARKET LICENSE FOR THE TWO-YEAR PERIOD ENDING APRIL 30, 2020 PEA PICK'IN FLEA MARKET

WHEREAS Wisconsin Statutes 134.71(9) requires the licensing of secondhand article dealer mall or flea market by the local municipality, and

WHEREAS Steve D. Hansen doing business as Pea Pick'in Flea Market 1977 US Hwy 8, St. Croix Falls, Wisconsin, has made application for a license renewal under the provisions of Wis.Stats. 134.71(9), and

WHEREAS the required license fee of \$165.00 as specified in Statutes, and criminal history background check fee of \$7.00 will be received and deposited with the Town Treasurer; and

WHEREAS a criminal history check is being conducted by the Polk County Sheriff's Department pursuant to Wis.Stats.134.71(6);

THEREFORE BE IT RESOLVED that the Town Board of the Town of St. Croix Falls approves the license application of Steve D. Hansen, dba Pea Pick'in Flea Market 1977 US Hwy 8, St. Croix Falls, Wisconsin, contingent upon receipt of the application and fee and Polk County Sheriff's Department recommending approval based on the criminal history check; and

BE IT FURTHER RESOLVED that the Town Clerk be authorized to issue a flea market license to the same for the two-year period ending April 30, 2020, once the application and license fee have been received and recommended approval from the Polk County Sheriff's Department is received.

The draft language for condemning or deeming a structure unlivable/inhabitable will be added to the town's nuisance ordinance and brought to the plan commission to hold a public hearing on the proposed amendment. Bid amounts were reviewed and discussion was had. Dorsey/Kelly **moved** to approve the Fahrner Asphalt Sealers bid for spray patching the areas identified per bid packet map in an amount not to exceed forty thousand dollars (\$40,000.00); **motion carried** on a unanimous roll-call vote, 4-0. Dorsey/Appel **moved** to approve the SealTech bid for crack sealing not to exceed forty thousand pounds (40,000 lbs) or seventy-two thousand dollars (\$72,000.00); **motion carried** on a roll-call vote, 3-1 (Yeas: Appel, Behning, Dorsey; Nays: Kelly). Mr. Jacobs requested to go to a free training to keep his water and sewer license, no objections were made.

No closing public comment was had.

Chairman Behning read the call for executive session per Wisconsin Statute 19.85(1) (c) to consider an applicant for occasional part time help for the public works department. Appel/Dorsey **moved** to adjourn to closed session per Wisconsin Statute 19.85(1) (c) to consider applicant for occasional backup for the public works at 7:59 p.m.; **motion carried** on a unanimous roll-call vote, 4-0.

The Town Board reconvened in open session at 8:16 p.m. with the board members, town clerk and legal counsel present.

Kelly/Dorsey **moved** to hire John Haskin for occasional part time help at eighteen dollars (\$18.00) per hour; **motion carried** on a unanimous roll-call vote, 4-0.

Next town board meeting is scheduled for June 19, 2019. Future agenda items: Town board supervisor appointment and approval of 2019-2020 alcohol and tobacco licenses.

There being no further business, Appel/Kelly **moved** to adjourn the meeting; **motion carried** and the meeting was adjourned at 8:20 p.m.

Minutes prepared by Janet Krueger, town clerk.