

REGULAR TOWN BOARD MEETING, December 18, 2019

The regular meeting of the Town Board of the Town of St. Croix Falls was called to order by Chairman Frank Behning at 6:00 p.m. on Wednesday, December 18, 2019, at the Town Hall. Proper notice was given as the agenda was posted at the town hall and on the town's website on December 13, 2019. The Pledge of Allegiance was said. Present by roll call were Chairman Frank Behning, supervisors Katie Appel, Will Bergmann and Sharon Kelly. Also present were town clerk Janet Krueger, town treasurer Maxine Spiess, zoning administrator Jim Alt, public works employee Steve Jacobs and legal counsel Adam Jarchow. Absent was Supervisor Mike Dorsey. Others in attendance were Mark Adams and Jason Pearson. Appel/Bergmann **moved** to approve the agenda; **motion carried**. Kelly/Bergmann **moved** to approve the minutes as printed for the November 20, 2019, town board meeting; **motion carried**.

No public comment was had.

Committee, Commission and Employee Reports: Ms. Spiess presented the treasurer's report. Receipts for the period ending November 30, 2019, amounted to \$12,628.30, cash balance on November 30, 2019, was \$411,386.15. Appel/Bergmann **moved** to receive the treasurer's report; **motion carried**. Mr. Jacobs gave the highway report. Mr. Jacobs stated most of his time was spent plowing roads and on equipment repair and maintenance consisting of replacing a serpentine belt, battery and broken rear axle rim on the dump truck. Ms. Krueger presented the clerk's report. Kelly/Appel **moved** to approve the Election Hardware Maintenance Agreement for 2020; **motion carried** on a unanimous roll-call vote, 4-0. Bergmann/Kelly **moved** to approve payment of vouchers 19-306 through 19-333 amounting to \$52,725.67; **motion carried** on a unanimous roll-call vote, 4-0. The 2019 year to date budget summaries were reviewed. The building permit/building inspection log was reviewed. Mr. Alt gave the zoning administration report. Mr. Alt stated he is in the process of reviewing the swing away mailbox ordinance and the driveway ordinance and intends to bring forward recommended changes to the plan commission; and L&C Auto has submitted an application to amend their special exception with a public hearing scheduled at the January plan commission meeting. Supervisor Kelly stated she had attended a public hearing for the County shoreland ordinance amendments. Most constituents in attendance were not in favor of the amendments and it appears as if the County is trying to use the shoreland ordinance as an additional layer for zoning regulation.

New Business: Bids for 2020 crack sealing and spray patching were reviewed. Kelly/Appel **moved** to accept the bid from Fahrner for spray patching in the amount of forty-eight thousand dollars (\$48,000.00); **motion carried** on a unanimous roll call vote, 4-0. Kelly/Bergmann **moved** to accept the bid from Fahrner for crack sealing in the amount of ninety-seven thousand, seven hundred sixty dollars (\$97,760.00); **motion carried** on a unanimous roll-call vote, 4-0. Bergmann/Appel **moved** to adopt Resolution 19-46 appointing the 2020-2021 Election Board; **motion carried** on a unanimous roll-call vote, 4-0.

Resolution 19-46

A RESOLUTION APPOINTING THE 2020-2021 ELECTION BOARD

WHEREAS, Wisconsin Statutes require each municipality in the State to appoint the Election Inspectors (aka Election Board) and special voting deputies in its jurisdiction between December 1 and December 31, of each odd-numbered year for a two-year term, and

WHEREAS, terms of current election inspectors expire on December 31, 2019, and

WHEREAS, Wis. Stat 7.30 (4) allows the two dominant parties to submit list of names from which appointees shall be made, and

WHEREAS, no lists were received from the two dominant parties; and

WHEREAS, the Town Chairperson is to submit a list of nominated individuals as members and alternates for approval by the Town Board;

THEREFORE BE IT RESOLVED, that the following list of individuals be named Election Inspectors (aka Election Board) for the Town of St. Croix Falls for the 2020 and 2021 election cycle:

Members:

Sharon Kelly, 1383A Bay View Drive, St. Croix Falls, WI 54024, Unaffiliated;

Rebecca Lumsden, 1895 140th Avenue, St. Croix Falls, 54024, Unaffiliated;

Joyce McKenzie, 1474 Neils Street, St. Croix Falls, 54024, Unaffiliated:

Patti Roberts, 1831 US Highway 8, St. Croix Falls, WI 54024, Unaffiliated;
Margie (Maggie) Thaemert, 1637 200th Street, Centuria, 54824, Unaffiliated; and
Joyce Turnquist, 1824 180th Avenue, Centuria, 54824, Unaffiliated.

Alternate Members:

James H. Beistle, 1605 200th Street, St. Croix Falls, 54024, Unaffiliated;
Elaine J. Nelson, 1920 140th Avenue, St. Croix Falls, 54024, Unaffiliated;
James K. Nelson, 1920 140th Avenue, St. Croix Falls, 54024, Unaffiliated;
Peggy Johnson, 1758 190th Street, Centuria, 54824, Unaffiliated;
Loren Johnson, 1758 190th Street, Centuria, 54824, Unaffiliated;
Joan Solumn, 1388 Highway 35 N (PB 36), St. Croix Falls, WI 54024; Unaffiliated; and
Maxine Spiess, 1617 210th Street, St. Croix Falls, 54024, Unaffiliated.

BE IT FURTHER RESOLVED, that Rebecca Lumsden and Sharon Kelly be designated as Chief Election Inspectors and that James H. Beistle be designated as Alternate Chief Election Inspector; and

BE IT FURTHER RESOLVED, that, pursuant to Wis.Stats. 7.32, the minimum number of election inspectors required to work at the polling place during a town election is three (3); however, the town clerk has the right to choose the necessary number of inspectors from the approved election board when more than three election inspectors are needed, and

BE IT FURTHER RESOLVED, that the compensation be established at \$10.00 per hour when performing duties as election inspectors or in training as required by Wisconsin Statutes and by the State Elections Board; and

BE IT FURTHER RESOLVED, that there be no special voting deputies appointed at this time.

Kelly/Bergmann **moved** to adopt Resolution 19-47 setting the date, time and location of the 2020 Town Caucus; **motion carried** on a unanimous roll-call vote, 4-0.

Resolution 19-47

A RESOLUTION SETTING THE DATE, TIME, AND LOCATION OF THE 2020 TOWN CAUCUS FOR THE TOWN OF ST. CROIX FALLS.

WHEREAS, the Town of St. Croix Falls uses the caucus method of nominating candidates to be placed on the 2020 Spring Election ballot, and

WHEREAS, Wisconsin Statutes requires the Town Board between December 1 and January 1 preceding this election to set the date, time, and location of the caucus and that the date set for the caucus be no sooner than January 2 and no later than January 21.

THEREFORE BE IT RESOLVED, that the 2020 caucus to nominate candidates for the 2020 Spring Election be held as follows:

Day: Wednesday
Date: January 15, 2020
Time: 7:00 p.m.
Town Hall

Bergmann/Appel **moved** to adopt Resolution 19-48 approving a secondhand article/secondhand jewelry dealer license for 2020 to Anderson Recycling; **motion carried** on a unanimous roll-call vote, 4-0.

Resolution 19-48

A RESOLUTION APPROVING A SECONDHAND ARTICLE DEALER/SECONDHAND JEWELRY DEALER LICENSE

FOR THE YEAR ENDING DECEMBER 31, 2020 – ANDERSON RECYCLING

WHEREAS Wisconsin Statutes 134.71 requires the licensing of secondhand article and secondhand jewelry dealers to be by the local municipality, and

WHEREAS Rhonda Anderson doing business as Anderson Recycling at 1930 US Hwy 8, St. Croix Falls, Wisconsin, has made application for a license under the provisions of Wis.Stats. 134.71; and

WHEREAS the required license fee as specified in Statutes, has been received and deposited with the Town Treasurer; and

WHEREAS a criminal history check is being conducted pursuant to Wis.Stats.134.71(6);

THEREFORE BE IT RESOLVED that the Town Board of the Town of St. Croix Falls approves the license application of Rhonda Anderson dba Anderson Recycling, 1930 US Hwy 8, St. Croix Falls, Wisconsin, contingent upon Polk County Sheriff's Department recommending approval based on the criminal history check; and

BE IT FURTHER RESOLVED that the Town Clerk be authorized to issue a secondhand article dealer/secondhand jewelry dealer license to the same for the year ending December 31, 2020, once recommended approval from the Polk County Sheriff's Department is received.

Kelly/Appel **moved** to adopt Resolution 19-49 approving the destruction of certain public town records; **motion carried** on a unanimous roll-call vote, 4-0.

Resolution 19-49

A RESOLUTION APPROVING THE DESTRUCTION OF CERTAIN PUBLIC TOWN RECORDS FOR THE TOWN OF ST. CROIX FALLS

WHEREAS per Wis. Stat. 60.83 and Wis. Stat. 19.21 (4) the Town of St. Croix Falls, Polk County, Wisconsin, has adopted an ordinance addressing the management and destruction of public records on May 15, 2019; and

WHEREAS the Town Board being the legal custodian of the Town of St. Croix Falls public records has determined certain records have met the terms of the retention period and can be destroyed.

THEREFORE BE IT RESOLVED that the Town Board of the Town of St. Croix Falls, Polk County, Wisconsin, authorizes the destruction of the following public records:

- Notices from 1986 thru December 31, 2012
- Phone Logs, Emails, Faxes from 2005 thru December 31, 2012
- Payroll Files consisting of Quarterly 941 Forms, W2s, W3s, W4s, WT6s, 1099 & 1096 Forms, Payroll Sheets, Time Sheets and Drug Testing Notifications from 1977 thru December 31, 2004
- Insurance Policies from 1994 thru December 31, 2012
- Bank Statements from 1960 thru December 31, 2012
- Cancelled Checks from 1994 thru December 31, 2012
- Check Registers from 1996 thru December 31, 2012
- Bank Reconciliations from 1996 thru December 31, 2012
- Disbursements (Expense Vouchers) from 1988 thru December 31, 2012
- Receipt Vouchers from 1988 thru December 31, 2012
- Charitable Fund Drive Receipts from 1970 thru 1995
- Real Estate and Personal Property Tax Receipts from 2004 thru December 31, 2012
- Dog License Applications & Permits from 2004 thru December 31, 2012
- Invoices from 2004 thru December 31, 2012
- Burn Permits from 2005 thru December 31, 2012

BE IT FURTHER RESOLVED that the Wisconsin State Historical Society has waived the notification requirement set forth in S. 19.21 (4), Wis. Stats.; and

BE IT FURTHER RESOLVED that the clerk is authorized to destroy these documents after December 31, 2019.

Legal counsel gave an update regarding potential acquisition of land for a park. Consensus of the town board is not to move forward with acquiring land for a town park. Discussion was had regarding a potential County ordinance that would add additional regulation of Concentrated Animal Feeding Operations in the town. Consensus of the town board was that the town's ordinance is adequate and another layer of regulation is not needed. Kelly/Bergmann **moved** to have Mr. Alt and legal counsel send a letter objecting to the County using the shoreland ordinance as an additional layer of zoning regulations in the Town and a letter requesting the Town of St. Croix Falls be excluded from a County licensing ordinance for Concentrated Animal Feeding Operations be sent to Polk County Land Information and to the Polk County Board of Supervisors; **motion carried**. Chairman Behning stated he had received a request from Lakeland Telecommunications for a letter supporting broadband on the west side of Deer Lake and in the industrial park. Mr. Behning has reached out for clarification on the industrial park request. Appel/Bergmann **moved** to send a letter to Lakeland Telecommunications in support of broadband installation into the Town of St. Croix Falls; **motion carried**.

No closing public comment was had.

The next town board meeting is scheduled for January 15, 2020, at 6:00 p.m. Agenda item to be considered is the purchase of totes for shop oil/lubricants.

There being no further business, Bergmann/Appel **moved** to adjourn the meeting; **motion carried** and the meeting was adjourned at 7:33 p.m.

Minutes prepared by Janet Krueger, town clerk.