

## REGULAR TOWN BOARD MEETING, September 16, 2020

The regular meeting of the Town Board of the Town of St. Croix Falls was called to order by Chairman Frank Behning at 6:00 p.m. on Wednesday, September 16, 2020, at the Town Hall. Proper notice was given as the agenda was posted at the town hall and on the town's website September 11, 2020. The Pledge of Allegiance was said. Present by roll call were Chairman Frank Behning, supervisors Katie Appel, Will Bergmann, Mike Dorsey and Sharon Kelly. Also present were town clerk Janet Krueger, treasurer Maxine Spiess, zoning administrator Jim Alt, public works employee Steve Jacobs and legal counsel Adam Jarchow. Others in attendance were Bill Tiess. Dorsey/Bergmann **moved** to approve the agenda; **motion carried**. Kelly/Bergmann **moved** to approve the minutes as printed for the August 19, 2020, town board meeting; **motion carried**.

There was no public comment.

Committee, Commission and Employee Reports: Ms. Spiess presented the treasurer's report. Receipts for the period ending August 31, 2020, amounted to \$195,112.77, cash balance on August 31, 2020, was \$379,127.54. Bergmann/Kelly **moved** to receive the treasurer's report; **motion carried**. Mr. Jacobs gave the highway report. Mr. Jacobs stated he has started the fall mowing and can complete six to eight miles a week and existing pot holes have been patched. Ms. Krueger gave the clerks report. Kelly/Dorsey **moved** to adopt Resolution 20-20 amending the 2020 budget; **motion carried** on a unanimous roll-call vote, 5-0.

### Resolution 20-20

#### A RESOLUTION TO AMEND THE 2020 BUDGET FOR THE TOWN OF ST. CROIX FALLS

WHEREAS the payroll for Deer Lake has exceeded the budgeted amount in the Parks sub expense account for Deer Lake Payroll; and

WHEREAS the revenue receipted in the general operations bank fund for the Deer Lake Payroll offsets the expense payable for the Deer Lake payroll.

THEREFORE BE IT RESOLVED by the Town Board of the Town of St. Croix Falls, Polk County, Wisconsin, that the sum of two thousand, five hundred dollars (\$2,500.00) is hereby transferred from the Contingency account to the Deer Lake Payroll account.

Dorsey/Bergmann **moved** to approve payment of vouchers 20-237 through 20-261 amounting to \$24,824.26; **motion carried** on a unanimous roll-call vote, 5-0. The 2020 year to date budget summaries were reviewed. The building permit/building inspection log was reviewed. Mr. Alt presented the zoning administration report. Mr. Alt stated he has been working on potential amendments to the zoning ordinance; an initial hearing for citations issued was September 15, 2020; and has created a new commercial guidelines application that was approved by the plan commission. Supervisor Kelly updated the board on a webinar she viewed on grant applications for road work. Chairman Behning stated CBS Squared Inc. anticipates completion of the design for Fairgrounds Road sometime mid October.

New Business: Mr. Alt presented a special exception for a retail marine and sporting goods supply store in non conforming structures at 2077 and 2079 US Highway 8.

Kelly/Dorsey **moved** to adopt Resolution 20-21 approving a special exception to Lake Help, LLC for a marine retail and sporting goods supply store in the commercial district; **motion carried** on a unanimous roll-call vote, 5-0.

### Resolution 20-21

#### A RESOLUTION GRANTING A SPECIAL EXCEPTION TO LAKE HELP LLC FOR A RETAIL MARINE & SPORTING GOODS SUPPLY STORE IN THE COMMERCIAL DISTRICT

WHEREAS Todd Fulton, Lake Help LLC filed an application with the Town of St. Croix Falls Zoning Office for a retail marine and sporting goods supply store at 2077 and 2079 US Highway 8, located in the SW ¼ of SW ¼ of Section 27, T34N, R18W, and identified as Tax Parcel Nos. 044-00743-0000, 044-00745-0000 and 044-00748-0000; and

WHEREAS Chapter III, Section C, 3. Commercial District, c. (2) changes of use in non-conforming structures or property requires a Special Exception; and

WHEREAS the Plan Commission conducted a public hearing on the matter and did recommend approval on September 9, 2020, for the special exception with conditions for a retail marine and sporting goods supply store in the SW ¼ of SW ¼ of Section 27.

THEREFORE BE IT RESOLVED that the Town Board of the Town of St. Croix Falls, Polk County, Wisconsin, does hereby concur with the Town Plan Commission to grant a special exception to Todd Fulton, Lake Help LLC for a retail marine and sporting goods supply store at 2077 and 2079 US Highway 8, located in the SW ¼ of SW ¼ of Section 27 and identified as tax parcel #044-00743-0000, 044-00745-0000 and 044-00748-0000 subject to the following conditions:

1. The special exception shall terminate upon the sale or transfer of ownership of either the parcel of land or the business itself;
2. Any formal complaint lodged against the use in the first year of operation will lead to an automatic review of the Special Exception and/or conditions by the Plan Commission and/or Town Board at the next possible meeting; and
3. The Business must obey all laws and maintain all proper licenses and permits.

BE IT FURTHER RESOLVED that this special exception is conditioned on the applicants obtaining the necessary and required permits, if any, from Polk County and various agencies of the State of Wisconsin; and

BE IT FURTHER RESOLVED that this special exception must be exercised by application for the necessary permits within twelve (12) months of the date of this Resolution.

The contract from St. Croix Valley EMS was reviewed. The Town Board requested that St. Croix Valley EMS be invited to next month's meeting to provide a review and update on their service. Dorsey/Kelly **moved** to schedule a special town board meeting on October 21, 2020, following the regular town board meeting for the budget workshop; **motion carried**. Ms. Krueger informed the board that the town's voting equipment wasn't going to be supported after 2021 and that there was an opportunity to be reimbursed for a tabulator with the Routes to Recovery. Appel/Dorsey **moved** to purchase the Image Cast Evolution (ICE) Tabulator and submit reimbursement through the Routes to Recovery grant; **motion carried** on a unanimous roll-call vote, 5-0. Discussion was had on potential amendments to the town's zoning ordinance. The Chair and Mr. Alt will bring the amendment suggestions back to the plan commission for drafting the potential language. Ms. Krueger presented Mr. Prochnow's options for town assessment. Appel/Bergmann **moved** to proceed with a book evaluation for the next three years; **motion carried**. Ms. Krueger will contact Mr. Prochnow for a contract to be considered at next month's meeting. Mr. Jacobs informed the board about an online training taking place Friday and Monday. The board directed Mr. Jacobs to submit documentation to the clerk for course reimbursement.

There was no closing public comment.

Chairman Behning read the call for closed session. Bergmann/Appel **moved** to adjourn to closed session at 7:35 p.m. per Wisconsin Statute 19.85 (1) (c) for an annual employee performance review; **motion carried** on a unanimous roll-call vote, 5-0.

The Town Board reconvened in open session at 7:45 p.m. with the board members and legal counsel present.

The board announced a benefit adjustment was approved for a town employee.

The next town board meeting is scheduled for October 21, 2020, at 6:00 p.m. With agenda items to amend employee handbook, SCVEMS update and contract approval.

There being no further business, Bergmann/Appel **moved** to adjourn the meeting; **motion carried** and the meeting was adjourned at 8:01 p.m.

Minutes prepared by Janet Krueger, town clerk and Sharon Kelly, town supervisor.