

## REGULAR TOWN BOARD MEETING, August 18, 2021

The regular meeting of the Town Board of the Town of St. Croix Falls was called to order by Chairman Mike Dorsey at 6:00 p.m. on Wednesday, August 18, 2021, at the Town Hall. Proper notice was given as the agenda was posted at the town hall and on the town's website August 12, 2021. The Pledge of Allegiance was said. Present by roll call were Chairman Mike Dorsey, supervisors Katie Appel, Jeremy Hall and Sharon Kelly. Absent was supervisor Will Bergmann. Also present were town treasurer Maxine Waddick, town clerk Janet Krueger, public works employee Steve Jacobs and legal counsel Adam Jarchow. Others in attendance were Nick Clobes, Renee Graves and Kyle Yunker. Appel/Hall **moved** to approve the agenda; **motion carried**. Hall/Appel **moved** to approve the minutes as printed for the July 21, 2021, town board meeting and July 27, 2021, special town board meeting; **motion carried**.

No public comment was had.

Committee, Commission and Employee Reports: Ms. Waddick presented the treasurer's report. Receipts for the period ending July 31, 2021, amounted to \$16,668.71, cash balance on July 31, 2021, was \$549,967.71. Mr. Jacobs gave the highway report. (Part of Agenda Item E) Monarch representative Nick Clobes presented two options to resolve the deep asphalt issue discovered while attempting to pulverize 140<sup>th</sup> Avenue. Kelly/Appel **moved** to approve the additional amount of sixteen thousand, five hundred and seventy-seven cents (\$16,500.77) to continue pulverizing the whole road through the existing depth of asphalt; **motion carried** on a unanimous roll-call vote, 4-0. Ms. Krueger presented the clerks report. Kelly/Appel **moved** to adopt Resolution 21-35 amending the 2021 budget; **motion carried** on a unanimous roll-call vote, 4-0.

### Resolution 21-35

#### A RESOLUTION TO AMEND THE 2021 BUDGET FOR THE TOWN OF ST. CROIX FALLS

WHEREAS the building inspections have exceeded the budgeted amount in the Inspection expense account; and

WHEREAS the revenue receipted in the General Operations Fund for the building permits offsets the expense payable for the building inspections (Inspections Account); and

WHEREAS the payroll for the Deer Lake interns will exceed the amount budgeted; and

WHEREAS the revenue receipted from the Deer Lake Improvement Association in the General Operations Fund for reimbursement of the intern's payroll offsets the Deer Lake Expense Account.

THEREFORE BE IT RESOLVED by the Town Board of the Town of St. Croix Falls, Polk County, Wisconsin, that the sum of fifteen thousand dollars (\$15,000.00) is hereby transferred from the General Operations Fund to the Inspections Account and the sum of three thousand dollars (\$3,000.00) is hereby transferred from the General Operations Fund to the Deer Lake Expense Account.

Kelly/Hall **moved** to approve payment of vouchers 21-175 through 21-204 amounting to \$37,077.31; **motion carried** on a unanimous roll-call vote, 4-0. The 2021 year to date budget summaries were reviewed. The building permit/building inspection log was reviewed. The zoning administrator report was presented by Chairman Dorsey and Ms.

Krueger. Supervisor Kelly stated a public hearing for the Polk County Shoreland ordinance amendment removing the zoning requirements for towns with their own zoning has been scheduled. Chairman Dorsey stated the City of St. Croix Falls is interested in working with the Town on a cooperative boundary agreement and will have time to meet with the Town once their down town issues are resolved.

New Business: Kelly/Appel **moved** to adopt Resolution 21-36 approving additional operator/bartender licenses for the year ending June 30, 2022; **motion carried** on a unanimous roll-call vote, 4-0.

#### Resolution 21-36

##### A RESOLUTION APPROVING ADDITIONAL OPERATOR LICENSES FOR THE YEAR ENDING JUNE 30, 2022

WHEREAS the individuals listed below have made application to the Town Clerk requesting an operator's license pursuant to Sections 125.32(2) and 125.68(2) of the Wisconsin Statutes for the year ending June 30, 2022, and

WHEREAS the applications appear to be complete and the required fee has been paid;

THEREFORE BE IT RESOLVED that the Town Board of the Town of St. Croix Falls does approve and grant operator's licenses to:

Gunn, Justin Micheal 653 Nokomis Dr, Osceola, WI 54020, 2022-58

Hagstrom, Gerald Theodore 1294 198<sup>th</sup> St, St. Croix Falls, WI 54024, 2022-59

McCargar, Allison RaeAnn 1800 120<sup>th</sup> St, Balsam Lake, WI 54810, 2022-60

BE IT FURTHER RESOLVED that the Town Clerk be authorized to issue the licenses as the case may be.

Deer Lake Improvement Association President Renee Graves was present to request cost sharing for the portable toilets at the Deer Lake Boat landing. Kelly/Appel **moved** to pay half the cost of the portable toilets at the Deer Lake boat landing beginning August 18, 2021, and that the cost share agreement becomes part of the Deer Lake Reimbursement Agreement already in place for the Deer Lake payroll; **motion carried** on a unanimous roll-call vote, 4-0. Legal Counsel inquired if the board would be interested in incorporating the commercial design guidelines into the special exception process. Consensus of the town board was to have the plan commission begin working on consolidating the commercial design guidelines with the special exception process. No action was taken on establishing a fee for commercial design guideline hearings. Chairman Dorsey proposed developing a road plan that would cover the life of a road; inquired on interest in obtaining a traffic counter and hiring a second party for road evaluation. The chairman will contact other municipalities with a similar road plans that cover the life of municipal roads. An update and discussion will continue next month. Legal counsel stated he has been in contact with a third party who may be interested in contracting with the Town for zoning services. Legal counsel and the town board will continue perusing interested individuals for the town zoning. A letter to the Wisconsin Emergency Management Administrator requesting the state's requirement for reporting a disaster be changed from 'immediate' to 'within 24 hours' was presented. Hall/Kelly **moved** to approve sending the letter to the Wisconsin Emergency Management requesting the language change; **motion carried**.

Closing public comment: Kyle Yunker inquired if the property owner of the old furniture store is required to conform to the commercial design guidelines.

The chairman read the call for a closed session per Wisconsin State Statute 19.85(1) (c) for an annual employee performance review. Kelly/Appel **moved** to adjourn to closed session at 7:24 p.m. per Wisconsin Statute 19.85 (1) (c) for an annual employee performance review; **motion carried** on a unanimous roll-call vote, 4-0.

The Town Board reconvened in open session at 8:25 p.m. with the board members and legal counsel present.

The board announced a benefit adjustment was made for town employees.

The next regular town board meeting is scheduled for September 15, 2021, at 6:00 p.m.

There being no further business, Kelly/Hall **moved** to adjourn the meeting; **motion carried** and the meeting was adjourned at 8:30 p.m.

Minutes prepared by Janet Krueger, town clerk and Sharon Kelly, Town Supervisor.