

REGULAR TOWN BOARD MEETING, September 15, 2021

The regular meeting of the Town Board of the Town of St. Croix Falls was called to order by Chairman Mike Dorsey at 6:00 p.m. on Wednesday, September 15, 2021, at the Town Hall. Proper notice was given as the agenda was posted at the town hall and on the town's website September 10, 2021. The Pledge of Allegiance was said. Present by roll call were Chairman Mike Dorsey, supervisors Katie Appel, Will Bergmann and Sharon Kelly. Absent was supervisor Jeremy Hall. Also present were town treasurer Maxine Waddick, town clerk Janet Krueger, public works employee Steve Jacobs and legal counsel Adam Jarchow. Others in attendance were Mike Swank. Bergmann/Appel **moved** to approve the agenda; **motion carried**. Appel/Kelly **moved** to approve the minutes as printed for the August 18, 2021, town board meeting; **motion carried**.

No public comment was had.

Committee, Commission and Employee Reports: Ms. Waddick presented the treasurer's report. Receipts for the period ending August 31, 2021, amounted to \$197,372.54, cash balance on August 31, 2021, was \$710,832.91. Chairman Dorsey presented an appreciation of service to Ms. Waddick for her sixteen years of service. Mr. Jacobs gave the highway report. Ms. Krueger presented the clerks report. Kelly/Bergmann **moved** to approve payment of vouchers 21-205 through 21-229 amounting to \$209,675.74; **motion carried** on a unanimous roll-call vote, 4-0. The 2021 year to date budget summaries were reviewed. The building permit/building inspection log was reviewed. The zoning administrator report was reviewed. Chairman Dorsey inquired if the board was interested in purchasing a video system for members who need to attend meetings virtual and potentially the public; this item will be added to next month's meeting.

New Business: Bergmann/Appel **moved** to adopt Resolution 21-31 granting a special exception for a food shop in a non conforming structure/parcel at 1982 US Highway 8; **motion carried** on a unanimous roll-call vote, 4-0.

Resolution 21-31

A RESOLUTION GRANTING A SPECIAL EXCEPTION
TO MICHAEL R. SWANK FOR A FOOD SHOP IN A NON CONFORMING
STRUCTURE/PARCEL IN THE COMMERCIAL DISTRICT

WHEREAS Michael R. Swank, Swanks Meats, filed an application with the Town of St. Croix Falls Zoning Office for a food shop at 1982 US Highway 8, located in the NW ¼ of NW ¼ of Section 35, T34N, R18W, and identified as Tax Parcel No. 044-00978-0000, and

WHEREAS Chapter III, Section C, 3. Commercial District, c. (2) changes of use in non-conforming structures or property requires a Special Exception; and

WHEREAS per Chapter I, Section I, (3) the Plan Commission did conduct a public hearing on the matter at their July 14, 2021, meeting and recommended the town board table the special exception for a food shop in the NW ¼ of NW ¼ of Section 35 until the commercial design plans are completed; and

WHEREAS the Town Board at their July 21, 2021, meeting gave the property owner until September 8, 2021, to complete the commercial design plans; and

WHEREAS the Plan Commission reviewed the status of the commercial design plans on September 8, 2021, and recommended town board approval of the special exception with conditions for a food shop in the NW ¼ of NW ¼ of Section 35

THEREFORE BE IT RESOLVED that the Town Board of the Town of St. Croix Falls, Polk County, Wisconsin, does hereby concur with the Town Plan Commission to grant a special exception to Michael R. Swank, Swanks Meats for a food shop at 1982 US Highway 8, located in the NW ¼ of NW ¼ of Section 35 and identified as tax parcel #044-00978-0000 subject to the following conditions:

1. The special exception shall terminate upon the sale or transfer of ownership of either the parcel of land or the business itself;
2. Any formal complaint lodged against the use in the first year of operation will lead to an automatic review of the Special Exception and/or conditions by the Plan Commission and/or Town Board at the next possible meeting; and
3. The Business will obey all laws and maintain all proper licenses and permits.

BE IT FURTHER RESOLVED that this special exception is conditioned on the applicants obtaining the necessary and required permits, if any, from Polk County and various agencies of the State of Wisconsin; and

BE IT FURTHER RESOLVED that this special exception must be exercised by application for the necessary permits within twelve (12) months of the date of this Resolution.

Kelly/Appel **moved** to adopt Resolution 21-37 approving a flea market license for Judy E. Hansen, Pea Pick'in Flea Market; **motion carried** on a unanimous roll-call vote, 4-0.

Resolution 21-37

A RESOLUTION APPROVING A FLEA MARKET LICENSE FOR THE TWO-YEAR PERIOD ENDING APRIL 30, 2023 PEA PICK'IN FLEA MARKET

WHEREAS Wisconsin Statutes 134.71(9) requires the licensing of secondhand article dealer mall or flea market by the local municipality, and

WHEREAS Judy E. Hansen doing business as Pea Pick'in Flea Market 1977 US Hwy 8, St. Croix Falls, Wisconsin, has made application for a license under the provisions of Wis.Stats. 134.71(9), and

WHEREAS the required license fee of \$165.00 as specified in Statutes, and criminal history background check fee of \$7.00 has been received and deposited with the Town Treasurer; and

WHEREAS a criminal history check is being conducted by the Polk County Sheriff's Department pursuant to Wis. Stats. 134.71(6).

THEREFORE BE IT RESOLVED that the Town Board of the Town of St. Croix Falls approves the license application of Judy E. Hansen, dba Pea Pick'in Flea Market 1977 US Hwy 8, St. Croix Falls, Wisconsin, contingent upon Polk County Sheriff's Department recommending approval based on the criminal history check; and

BE IT FURTHER RESOLVED that the Town Clerk be authorized to issue a flea market license to the same for the two-year period ending April 30, 2023, once the recommended approval from the Polk County Sheriff's Department is received.

Discussion was had regarding a road maintenance plan. The clerk informed the board that the next biennial Local Road Improvement Program will begin accepting applications in September. Kelly/Appel **moved** to submit a Local Road Improvement (LRIP) application for repaving 125th Avenue; **motion carried**. Due to the September 30, 2021, resignation of town treasurer Maxine Waddick discussion was had on filling the remainder of her term. Appointment of a new treasurer will be on next month's agenda. Combining the clerk and treasure position will be placed on the next town meeting's agenda for consideration. Legal counsel and the chairmen will talk with Ben

Campbell regarding zoning services. Mr. Jacobs has upcoming training for credits toward his water certification.

There was no closing public comment.

The next regular town board meeting is scheduled for October 20, 2021, at 6:00 p.m. Agenda items to be considered: Review survey for the comprehensive plan update; approve video equipment for zoom meetings; approve road counters; approve purchase of a core drill; and appointment of a treasurer. A special town board meeting will be held on October 6, 2021, 6:00 p.m. for approval of town wards based on the Polk County districting plan; and a special town board meeting will be held on October 20, 2021, following the regular town board meeting for the budget workshop.

There being no further business, Kelly/Bergmann **moved** to adjourn the meeting; **motion carried** and the meeting was adjourned at 7:30 p.m.

Minutes prepared by Janet Krueger, town clerk.