

REGULAR TOWN BOARD MEETING, December 15, 2021

The regular meeting of the Town Board of the Town of St. Croix Falls was called to order by Chairman Mike Dorsey at 6:01 p.m. on Wednesday, December 15, 2021, at the Town Hall. Proper notice was given as the agenda was posted at the town hall and on the town's website December 10, 2021. The Pledge of Allegiance was said. Present by roll call were Chairman Mike Dorsey, supervisors Katie Appel, Will Bergmann, Jeremy Hall and Sharon Kelly. Also present were town clerk Janet Krueger, public works employee Steve Jacobs and legal counsel Adam Jarchow. Others in attendance were Kyle Yunker. Appel/Kelly **moved** to approve the agenda; **motion carried**. Kelly/Bergmann **moved** to approve the minutes as printed for the November 17, 2021, regular town board meeting; **motion carried**.

No public comment was had.

Committee, Commission and Employee Reports: The treasurer's report was reviewed. Receipts for the period ending November 30, 2021, amounted to \$16,768.35, cash balance on November 30, 2021, was \$333,929.42. The highway report was reviewed. Ms. Krueger presented the clerks report. Kelly/Bergmann **moved** to adopt Resolution 21-50 amending the 2021 budget; **motion carried** on a unanimous roll-call vote, 5-0.

Resolution 21-50

A RESOLUTION TO AMEND THE 2021 BUDGET
FOR THE TOWN OF ST. CROIX FALLS

WHEREAS the Town Board has approved the purchase of highway equipment which will exceed the budgeted amount in the Highway Equipment Outlay expense account; and

WHEREAS the Town Board anticipates exceeding the amount budgeted for in the Highway expense account by fifteen thousand dollars (\$15,000.00).

THEREFORE BE IT RESOLVED by the Town Board of the Town of St. Croix Falls, Polk County, Wisconsin, that the sum of one hundred forty thousand dollars (\$140,000.00) is hereby transferred from the General Operations Fund of which the sum of one hundred twenty-five thousand dollars was designated for highway equipment and is hereby transferred to the Highway Equipment Outlay expense account; and the sum of fifteen thousand dollars is hereby transferred to the Highway expense account.

Bergmann/Hall **moved** to approve payment of vouchers 21-279 through 21-310 amounting to \$145,412.46; **motion carried** on a unanimous roll-call vote, 5-0. The 2021 year to date budget summaries were reviewed. The zoning administrations logs were reviewed. Legal counsel and the clerk have worked on proposed amendments for the plan commission to review. There were no supervisor or chairman reports.

New Business: Appel/Kelly **moved** to adopt Resolution 21-51 setting the 2022 Town Caucus for Wednesday, January 19, 2022, at 7:00 pm; **motion carried** on a unanimous roll-call vote, 5-0.

Resolution 21-51

A RESOLUTION SETTING THE DATE, TIME, AND LOCATION OF THE 2022 TOWN
CAUCUS FOR THE TOWN OF ST. CROIX FALLS.

WHEREAS, the Town of St. Croix Falls uses the caucus method of nominating candidates to be placed on the 2022 Spring Election ballot, and

WHEREAS, Wisconsin Statutes requires the Town Board between December 1 and January 1 preceding this election to set the date, time, and location of the caucus and that the date set for the caucus be no sooner than January 2 and no later than January 21.

THEREFORE BE IT RESOLVED, that the 2022 caucus to nominate candidates for the 2022 Spring Election be held as follows:

Day: Wednesday
Date: January 19, 2022
Time: 7:00 p.m.
Town Hall

Bergmann/Kelly **moved** to adopt Resolution 21-52 appointing the 2022-2023 Election Inspectors/Election Board; **motion carried** on a unanimous roll-call vote, 5-0.

Resolution 21-52

A RESOLUTION APPOINTING THE 2022-2023 ELECTION BOARD

WHEREAS, Wisconsin Statutes require each municipality in the State to appoint the Election Inspectors (aka Election Board) and special voting deputies in its jurisdiction between December 1 and December 31, of each odd-numbered year for a two-year term, and

and WHEREAS, terms of current election inspectors expire on December 31, 2021,

and WHEREAS, Wis. Stat 7.30 (4) allows the two dominant parties to submit list of names from which appointees shall be made, and

WHEREAS, one list was received from one of the two dominant parties and those individuals are listed; and

WHEREAS, the Town Chairperson is to submit a list of nominated individuals as members and alternates for approval by the Town Board;

THEREFORE BE IT RESOLVED, that the following list of individuals be named Election Inspectors (aka Election Board) for the Town of St. Croix Falls for the 2022 and 2023 election cycle:

Members:

James H. Beistle, 1605 200th Street, St. Croix Falls, 54024, Republican;
Sharon Kelly, 1383A Bay View Drive, St. Croix Falls, WI 54024, Republican;
Shawna Gearhart, 1571 Sunshine Street, St. Croix Falls, WI 54024, Unaffiliated;
Rebecca Lumsden, 1895 140th Avenue, St. Croix Falls, 54024, Unaffiliated;
Robin Palin, 2222 160th Avenue, St. Croix Falls, WI 54024, Unaffiliated;
Patti Roberts, 1831 US Highway 8, St. Croix Falls, WI 54024, Unaffiliated;
Margie (Maggie) Thaemert, 1637 200th Street, Centuria, 54824, Unaffiliated; and

Alternate Members:

Elaine J. Nelson, 1920 140th Avenue, St. Croix Falls, 54024, Unaffiliated;
James K. Nelson, 1920 140th Avenue, St. Croix Falls, 54024, Unaffiliated;
Joyce McKenzie, 1474 Neils Street, St. Croix Falls, 54024, Unaffiliated; and
Joyce Turnquist, 1824 180th Avenue, Centuria, 54824, Unaffiliated.

; and

BE IT FURTHER RESOLVED, that Rebecca Lumsden and Sharon Kelly be designated as Chief Election Inspectors and that James H. Beistle be designated as Alternate Chief Election Inspector; and

BE IT FURTHER RESOLVED, that, pursuant to Wis.Stats. 7.32, the minimum number of election inspectors required to work at the polling place during a town election is three (3); however, the town clerk has the right to choose the necessary number of inspectors from the approved election board when more than three election inspectors are needed, and

BE IT FURTHER RESOLVED, that the compensation be established at \$10.00 per hour when performing duties as election inspectors or in training as required by Wisconsin Statutes and by the State Elections Board; and

BE IT FURTHER RESOLVED, that there be no special voting deputies appointed at this time.

Kelly/Bergmann **moved** to adopt Resolution 21-53 approving the destruction of certain public town records; **motion carried** on a unanimous roll-call vote, 5-0.

Resolution 21-53

A RESOLUTION APPROVING THE DESTRUCTION OF CERTAIN PUBLIC TOWN RECORDS FOR THE TOWN OF ST. CROIX FALLS

WHEREAS per Wis. Stat. 60.83 and Wis. Stat. 19.21 (4) the Town of St. Croix Falls, Polk County, Wisconsin, has adopted an ordinance addressing the management and destruction of public records on May 15, 2019; and

WHEREAS the Town Board being the legal custodian of the Town of St. Croix Falls public records has determined certain records have met the terms of the retention period and can be destroyed.

THEREFORE BE IT RESOLVED that the Town Board of the Town of St. Croix Falls, Polk County, Wisconsin, authorizes the destruction of the following public records:

- Notices from January 1, 2013 thru December 31, 2014
- Phone Logs, Emails, Faxes from January 1, 2013 thru December 31, 2014
- Insurance Policies from January 1, 2013 thru December 31, 2014
- Bank Statements from January 1, 2013 thru December 31, 2014
- Cancelled Checks from January 1, 2013 thru December 31, 2014
- Check Registers from January 1, 2013 thru December 31, 2014
- Bank Reconciliations from January 1, 2013 thru December 31, 2014
- Disbursements (Expense Vouchers) from January 1, 2013 thru December 31, 2014
- Receipt Vouchers from January 1, 2013 thru December 31, 2014
- Real Estate and Personal Property Tax Receipts from January 1, 2013 thru December 31, 2014
- Dog License Applications & Permits from January 1, 2013 thru December 31, 2014
- Invoices from January 1, 2013 thru December 31, 2014
- Burn Permits from January 1, 2013 thru December 31, 2014

BE IT FURTHER RESOLVED that the Wisconsin State Historical Society has waived the notification requirement set forth in S. 19.21 (4), Wis. Stats.; and

BE IT FURTHER RESOLVED that the clerk is authorized to destroy these documents after December 31, 2021.

Chairman Dorsey informed the board that there will be a fee of approximately twenty five hundred dollars to deliver the trailer. Hall/Bergmann **moved** to approve payment for the trailer delivery fee; **motion carried** on a unanimous roll-call vote, 5-0.

Bergmann/Appel **moved** to approve placement of a memorial sign in 220th Street's road right-of-way; **motion carried**. Appel/Hall **moved** to amend the approved December 31, 2021, fireworks display to a later time in the evening; **motion carried**.

Hall/Appel **moved** to approve the part-time backup highway employee hourly rate be between eighteen dollars up to the current full-time highway employee's hourly rate; **motion carried**. Appel/Hall **moved** to set the part-time backup highway employee's hourly rate to twenty-five dollars per hour; **motion carried** on a roll-call vote, 5-0.

Bergmann/Hall **moved** to make the hourly rate increase retroactive for the last check; **motion carried** on a unanimous roll-call vote, 5-0.

Closing public comment: Mr. Yunker asked if the Town reached out to Polk County regarding Big Rock Creek's excavation; inquired if Marine & Auto complied with the drainage plans; and are commercial design guidelines required for the new garage being built on Peer Avenue.

The next regular town board meeting is scheduled for January 19, 2021, at 6:00 p.m.

There being no further business, Kelly/Bergmann **moved** to adjourn the meeting; **motion carried** and the meeting was adjourned at 7:12 p.m.

Minutes prepared by Janet Krueger, town clerk.